



KAMEHAMEHA SCHOOLS
MĀLAMA OLA • HEALTH SERVICES DEPARTMENT

Aloha e nā mākua,

Ho'omaika'i! E komo mai i Nā Kula 'o Kamehameha! This letter is to inform you of the steps for your child to get medically cleared to attend school. We will provide additional information later, and the primary purpose of this communication is to let you know about those medical clearance requirements that may take additional time.

You should have received information about creating a KS Account, which you will utilize to access the parent portal of our Electronic Health Record (EHR), Mo'omō'ali Olakino, accessible at: <http://ohana.ksbe.edu>. We ask that you please provide all necessary information and documentation through the EHR parent portal.

A completed Physical Evaluation form, immunization record, and Request for Administration (RAM) of Medications will need to be uploaded through the parent portal. Immunizations required for medical clearance must also be entered in the parent portal under the medical clearance tab. You will be asked to enter other information through the parent portal, but the Physical Evaluation, immunizations and RAM you'll need to get from your healthcare provider.

Please read this letter carefully. The medical clearance requirements differ based on whether your keiki is new to school in Hawai'i or transferring from another school in Hawai'i. (All new students entering kindergarten are considered new to school in Hawai'i.) We ask that you please submit all required information and documentation as soon as possible and no later than **June 1**.

PHYSICAL EVALUATION

A completed KS Physical Evaluation (PE) form is required of all new students. To complete the attached Physical Evaluation form, please complete the Health History portion and provide it to your child's healthcare provider to review and then complete the Physical Examination portion. Before returning the form, please ensure your healthcare provider has filled in all fields of the form, indicated the medical clearances (i.e. school, physical education, sports) and signed the form.

The KS PE form captures the date the healthcare provider completed the form and also the date the physical exam was performed. Your healthcare provider can complete the KS PE form based on a recently conducted physical exam and does not necessarily need to conduct a new one.

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| For students NEW TO school in Hawai'i, the date of the physical exam must be on or after July 1, 2019 . | For students TRANSFERRING FROM school in Hawai'i, the date of the physical exam must be on or after July 1, 2018 . |
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If your child is considering playing a sport, the PE form will be shared with the Athletics Department. A PE has been needed every twelve months for a student who plays a sport, but we are currently working with the Hawai'i High School Athletic Association to temporarily require a PE less frequently.

IMMUNIZATIONS

The Hawai'i Department of Health requires that students receive certain immunizations based on the grade entering and whether the student is New to School in Hawai'i or Transferring from a School in Hawai'i. Your child must be fully immunized based on recommendations by the Advisory Committee for Immunization Practices for the listed conditions.

Students **NEW TO** School in Hawai'i

| Required Vaccination | Entering Grade | | | | |
|---|----------------|-----|---|------|-------|
| | K | 1-6 | 7 | 8-10 | 11-12 |
| Diphtheria-Tetanus-Pertussis (DTP or DTaP) | ✓ | ✓ | ✓ | ✓ | ✓ |
| Hepatitis B | ✓ | ✓ | ✓ | ✓ | ✓ |
| Measles-Mumps-Rubella (MMR) | ✓ | ✓ | ✓ | ✓ | ✓ |
| Polio (IPV or OPV) | ✓ | ✓ | ✓ | ✓ | ✓ |
| Varicella (chickenpox) | ✓ | ✓ | ✓ | ✓ | ✓ |
| Hepatitis A | ✓ | ✓ | ✓ | ✓ | ✓ |
| Tetanus, diphtheria, acellular pertussis (Tdap) | | | ✓ | ✓ | ✓ |
| Human papilloma virus (HPV)* | | | ✓ | ✓ | ✓ |
| Meningococcal conjugate vaccine (MCV) | | | ✓ | ✓ | ✓ |
| Meningococcal conjugate vaccine (MCV)** | | | | | ✓ |

Students **TRANSFERRING FROM** School in Hawai'i

| Required Vaccination | Entering Grade | | | | |
|---|----------------|-----|---|------|-------|
| | N/A | 1-6 | 7 | 8-10 | 11-12 |
| Diphtheria-Tetanus-Pertussis (DTP or DTaP) | | ✓ | ✓ | ✓ | ✓ |
| Hepatitis B | | ✓ | ✓ | ✓ | ✓ |
| Measles-Mumps-Rubella (MMR) | | ✓ | ✓ | ✓ | ✓ |
| Polio (IPV or OPV) | | ✓ | ✓ | ✓ | ✓ |
| Varicella (chickenpox) | | ✓ | ✓ | ✓ | ✓ |
| Hepatitis A | | | | | |
| Tetanus, diphtheria, acellular pertussis (Tdap) | | | ✓ | | |
| Human papilloma virus (HPV)* | | | ✓ | | |
| Meningococcal conjugate vaccine (MCV) | | | ✓ | | |

*Two doses are required if <age 15 years at initial vaccination; three doses if age 15 years or older.

**One dose of MCV administered after age 16 years is required.

You can learn more about the Hawai'i Department of Health requirements at:

<http://health.hawaii.gov/docd/vaccines-immunizations/school-health-requirements/sy-20-21/>.

REQUEST FOR ADMINISTRATION OF MEDICATION

The parent/guardian can determine if their child can safely self-administer a medication. However, controlled medications (i.e. narcotics and certain ADHD medication) as well as CBD oil are not permitted to be possessed by students. If your child will need to take or have available a medication on campus that you would like for KS Health Services staff or their designee to administer, a completed Request for Administration of Medication (RAM) form is required. A separate RAM form should be completed for each medication, and the medication must be in its original packaging and not expired. If the prescribed

medication, dose, or frequency changes prior to the start of school or during the school year, please submit an updated RAM.

Kamehameha Schools is not responsible for any medications that a student self-administers. Students will be responsible for ensuring that they keep their self-administered medication available at school or on any activity and take the medication as prescribed. If a student shares a self-administered medication with another student, the medication shared will immediately be confiscated, the student's privilege of self-administration will be revoked, and the student may face other disciplinary measures.

Forms and instructions can be downloaded at: <http://www.ksbe.edu/malamaola>.

If you have any questions, please contact your child's health room:

Me ka 'oia 'i'o,

A handwritten signature in black ink, appearing to read 'K. Fink', with a stylized, cursive script.

Kenneth S. Fink, MD, MGA, MPH
Medical Director
Kamehameha Schools