



KAMEHAMEHA SCHOOLS

MĀLAMA OLAKI HEALTH SERVICES DEPARTMENT

Aloha e nā mākuā,

It is already that time of year to begin re-enrollment for next school year. Similar to last year, medical clearance will take place through the parent portal of our Electronic Health Record, Mo'omō'ali Olakino (EHR). To access the EHR parent portal, please log in to your KS Account via <http://ohana.ksbe.edu/>. All documentation should be uploaded through the Parent Portal as a document or image. Medical clearance re-enrollment will open on April 1, 2020; please complete all clearance requirements by June 1, 2020.

Every student will need to have their health summary completed through the EHR parent portal. All information entered last year has been saved for your review. Please ensure the accuracy of the information and make changes as necessary to medical conditions, medications, and allergies. Once the information is reviewed and updated as appropriate, please electronically submit the completed form.

Students who will be entering 7th grade are required to submit a completed KS Physical Evaluation form with a date of exam on or after July 1, 2019.

Before uploading the completed KS Physical Evaluation form, please ensure that your healthcare provider has filled in all fields, indicated the medical clearances, and signed the form.

For students older than 7th grade we recommend that you submit an updated Physical Evaluation form if there's been any significant change to your child's health, your child has any chronic medical conditions, or your child regularly takes a prescription medication. In general, whenever your child has a well-child visit with a healthcare provider, we recommend that you have the healthcare provider complete the KS Physical Evaluation form. You can keep a copy for your records and/or upload the completed form throughout the year.

The Hawai'i Department of Health also requires that all students entering 7th grade receive the following immunizations:

- Tetanus, Diphtheria and Acellular Pertussis (Tdap);
- Two (2) doses of Human Papilloma Virus (HPV); and
- Meningococcal Conjugate Vaccine (MCV)

Please upload an immunization record that documents receipt of these immunizations.

A completed Physical Evaluation form continues to be required for SPORTS clearance, i.e. for students to participate in a sport through the Athletics Department. A sports physical will temporarily be required every 24 months, instead of every 12 months. However, an updated Physical Evaluation is recommended if your child has had a change in health status or activity restrictions. If you are unsure of your child's last physical exam date, you can find the information on the EHR parent portal.

If your child will need to take or have available a medication on campus that you would like for KS Health Services staff or their designee to administer, a completed Request for Administration of Medication (RAM) form signed by your child's healthcare provider is required. The parent/guardian can determine if their child can safely self-administer a medication. However, controlled medications (i.e. narcotics and certain ADHD medication) as well as CBD oil are not permitted to be possessed by students. A separate RAM form should be completed for each medication, and the medication must be in its original packaging and not expired. If the prescribed medication, dose, or frequency changes prior to the start of school or during the school year, please submit an updated RAM. Please refer to the Student and Parent Handbook for additional information regarding medication administration.

Forms and instructions can be downloaded at: <http://www.ksbe.edu/malamaola>.

We have attached a checklist as a reminder for health clearance items needed prior to the start of the new school year. Please do not hesitate to contact your child's health room nurse with any questions or concerns:

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Me ka 'oia 'i'o,



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