

Application Date: <input style="width: 100%;" type="text"/>	<b>Kamehameha Schools Food Service Request</b>	FSR #: <input style="width: 100%;" type="text"/>
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This form should be used by (1) Kamehameha Schools personnel or groups desiring to use Food Services for school-related activities which are not part of the routine school day and/or scheduled outside regular school hours; (2) Kamehameha-related or outside groups desiring to use Food Services on or off campus. Please be sure to complete all **RED** areas.

Group or Department: <input style="width: 95%;" type="text"/>	<input type="checkbox"/> Non-KS Group			
Purpose of Function: <input style="width: 100%;" type="text"/>				
Date: <input style="width: 15%;" type="text"/>	Day: <input style="width: 15%;" type="text"/>	Time: <input style="width: 15%;" type="text"/>	<input type="checkbox"/> am	<input type="checkbox"/> pm
Number of Students: <input style="width: 15%;" type="text"/>	Staff: <input style="width: 15%;" type="text"/>	Guests: <input style="width: 15%;" type="text"/>	Total: <input style="width: 15%;" type="text"/>	

<b>CHARGES: Department:</b> <input style="width: 95%;" type="text"/>	<b>Dept ID:</b> <input style="width: 95%;" type="text"/>	<b>Account #:</b> <input style="width: 95%;" type="text"/>
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<b>REQUESTED BY:</b> <input style="width: 95%;" type="text"/>	<b>TELEPHONE:</b> <input style="width: 95%;" type="text"/>
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**APPROVALS:**

Department Head or Principal: <input style="width: 95%;" type="text"/>	Date: <input style="width: 95%;" type="text"/>
Assistant Manager, Food Service: <input style="width: 95%;" type="text"/>	Date: <input style="width: 95%;" type="text"/>
Director, Operations Division: <input style="width: 95%;" type="text"/>	Date: <input style="width: 95%;" type="text"/>

SERVICES REQUIRED	SPECIAL INSTRUCTIONS
<input type="checkbox"/> Food Product <input type="checkbox"/> Non-Food Products <input type="checkbox"/> Equipment <input type="checkbox"/> Estimated Cost (if applicable) Delivery/Pick-Up (Check One) Time: <input style="width: 15%;" type="text"/> <input type="checkbox"/> am <input type="checkbox"/> pm Location: <input style="width: 95%;" type="text"/>	<div style="border: 1px solid black; height: 200px; width: 100%;"></div>

**Instructions:**

- All equipment must be rinsed and returned within 48 hours.
- Person in charge should check with Food Services office to finalize details (x20078).
- User agrees to read and comply with KS' *Guidelines for Sanitary Handling of Food by All Groups Using KS Facilities*.
- In order to give you the best possible service, this request must be received by the Food Services Department at least 21 days prior to the event and approved by the Director.***

*\* Not all Labor cost is included with prices. Please refer to "Food Service Menu Guide" for more detailed information.*

<b>Item</b>	<b>Unit Size</b>	<b>Cost per Unit</b>	<b>No. of Units</b>	<b>Total Cost</b>	<b>Check Box</b>
<b>Breakfast</b>					
Guest	ticket price	\$6.00			
<b>Lunch</b>					
Guest	ticket price	\$7.00			
<b>Dinner</b>					
Guest	ticket price	\$9.80			
<b>Continental Breakfast</b>	per/person	\$5.00			
<b>Sack Lunch</b>	per/person	\$5.30			
<b>Bulk Sandwich Bar</b>	per/person	\$5.50			
<b>Beverages</b>					
<b>Coffee Service</b>	per/person	\$1.30	16 (8oz.servings)/gal		
(condiments/ papergoods inclusive)					
<b>Juice, Hot Tea, or Cocoa Service</b>	per/person	\$0.50	16 (8oz.servings)/gal		
<b>Chilled Milk</b>	8oz.	\$0.75			
<b>Bottled Water</b>	16oz.	\$0.50	case/ 40 ea	\$20.00	
<b>Chilled Fresh Fruits</b>					
<b>Apples</b>	Whole	\$0.70			
<b>Oranges</b>	Whole	\$0.70			
<b>Banana</b>	Whole	\$0.70			
<b>Cut Papaya</b>	1/3 slice	\$0.60			
<b>Grapes(seasonal)</b>	3oz.	\$0.90	16oz./ lb	\$4.80	
<b>Cut Pineapple</b>	cubed 3oz.	\$0.90	16oz./ lb	\$4.80	
<b>Cut Honey Dew Melon</b>	cubed 3oz.	\$0.90	16oz./ lb	\$4.80	
<b>Cut Cantaloupe</b>	cubed 3oz.	\$0.90	16oz./ lb	\$4.80	
<b>Cut Watermelon (seasonal)</b>	cubed 3oz.	\$0.90	16oz./ lb	\$4.80	
<b>Strawberries (seasonal)</b>	#	market price			

Item	Unit Size		Cost per Unit	No. of Units	Total Cost	Check Box
Ala Carte Menu						
Shoyu/Teriyaki Chicken	2 pcs		\$1.70	pan/35 servings	\$59.50	
BBQ Chicken	2 pcs		\$1.70	pan/35 servings	\$59.50	
Steak	lb		market price			
Watercress Stew	6oz.		\$2.80	pan/ 25 servings	\$70.00	
Spaghetti/ Alfredo Sauce	6oz.		\$0.90	pan/ 40 servings	\$36.00	
Chili	6oz.		\$0.90	pan/ 40 servings	\$36.00	
Beef Stew	6oz.		\$1.00	pan/ 40 servings	\$40.00	
Chicken Long Rice	6oz.		\$0.90	pan/ 40 servings	\$36.00	
Kalua Pork	6oz.		\$2.25	16oz./ lb	\$6.00	
Beef Franks 10/1# w/condiments	ea		\$0.40	case/ 100 ea		
Hot Dog Buns 6"	ticket price		\$0.30	bag 8/12 ct		
Miso Soup w/Tofu & Wakame	per/person			pan/ 40 servings	\$22.00	
Vegetable Stir Fry	per/person			pan/ 40 servings	\$25.00	
Fried Rice	per/person			pan/ 40 servings	\$40.00	
<b>Starch &amp; Hot Vegetables</b>						
Steamed White Rice	6oz.	\$0.35	pan/ 40	pan/ 40	\$14.00	
Steamed Brown Rice	6oz.	\$0.35	pan/ 40 servings	pan/ 40 servings	\$14.00	
Steamed Split Grain Rice	6oz.	\$0.35	pan/ 40 servings	pan/ 40 servings	\$14.00	
Noodles Only	6oz.	\$0.50	pan/ 40 servings	pan/ 40 servings	\$20.00	
Assorted Steam Vegetables	4oz.	market price	(2" Full Pan) pan/ 40 servings	(2" Full Pan) pan/ 40 servings	\$20.00	
Steamed Sweet Potato	4oz.	\$0.80	16oz./ lb	16oz./ lb	\$3.20	

<b>Starch &amp; Hot Vegetables</b>					
Steamed Kalo	lb	market price			
Poi	lb	market price			
<b>Salads</b>					
Quartered Tuna / Egg Sandwich	ea	\$2.50			
Island Toss Greens	cubed 3oz.	\$1.00	16oz./ lb	\$5.30	
Lomi Salmon	lb	market price			
Potato / Macaroni	cubed 3oz.	\$0.90	pan/ 40 servings	\$36.00	
Caesar	cubed 3oz.	\$1.10	pan/ 40 servings	\$44.00	
Pasta	#	\$1.00	pan/ 40 servings	\$40.00	
Fresh Vegetable Crudite's	3oz.	\$1.00	16oz./ lb	\$5.40	
Assorted Dressings/ Dips	30oz.	\$4.25			
Cucumber Kim Chee			16oz./ lb	\$4.50	
Kim Chee Cabbage			16oz./ lb	\$4.00	
Pesto Pasta		2" pan	pan/ 40 servings	\$47.50	
<b>Breads &amp; Desserts</b>					
Dinner Rolls (minimum one sheet)			sheet/80 servings	\$42.40	
French Bread w/ G. Butter			7 servings/ loaf	\$5.00	
Yellow or Chocolate Cake w/ chocolate or butter frosting(1/2 sheet minimum)			sheet 80/100 cut	\$80.00	
Assorted Cookies (chocolate chip/ peanut butter/ oatmeal raisin/ cornflake) (minimum order 4 dozen)				\$12.50	

Pasteries(apple/strawberry) turnovers, danishes (4 dozen minimum)				\$36.00	
Item	Unit Size	Cost per Unit	No. of Units	Total Cost	Check Box
Scones ( blueberry/ chocolate chip/ plain) (4 dozen minimum)				\$36.00	
Butterscotch / Fudge Brownies(1/2 sht minimum)			sheet 80/100 cut	\$50.00	
Haupia ( 1 sht. Minimum )			sheet 80/100 cut	\$35.00	
Banana bread (1/2 sheet minimum)			sheet/ 80 pc	\$40.00	
Buttermilk Biscuits (1/2 sheet minimum)			sheet/70	\$35.00	
Concession Items					
Franks Foods Red Hot dog		ea	\$0.40	case/100ea	\$40.00
Hot Dog Buns 6"		ea	\$0.30	bag/ 12 ea	\$3.60
Manapua		ea	\$1.10	case/ 60ea	\$66.00
Chili		pan	\$36.00	40 servings	\$36.00
Saimin - Cup Noodle		ea	\$0.50	case/ 24 ea	\$12.00
Cheese Sauce		can	\$13.00	case/6 cans	\$78.00
Tortilla Chips		ea	\$3.50	16 oz bags	\$3.50
Hamburger Patty		ea	\$0.97	case/ 93 ea	\$90.00
Hamburger Bun		ea	\$0.50	6/12 ct	\$36.00
Gravy		ea	128/2oz servings		\$20.00
Sliced Cheese - American		ea	\$0.10	ea	\$0.10
Churros		ea	market price	case	
Hot Pocket		ea	\$1.10	case 17 ct	\$18.70
Grilled Steak		lb	market price	lb	

Homestyle Chicken	lb	market price	case		
Spicy Ahi Poke	lb	market price	lb		
Lau Lau	ea	market price	case/ 50		
Assorted Candies	ea	\$0.75	each		
Assorted Cookies	ea	\$0.50	case 36 ct	\$18.00	
Assorted Vending Chips	ea	\$0.40	case/ 54ea	\$21.60	
<b>Concession Items</b>					
Mochi Ice Cream - Strawberry/Vanilla	ea	\$0.70	case 100 ct	\$70.00	
Assorted Melona Bars	ea	\$1.00	case 8/8 pk	\$64.00	
Fat Boy Ice Cream	ea	\$1.00	case 6/12 pk	\$72.00	
Braddah Pops	ea	\$1.00		\$1.00	
Haagen Daz Almond Bar	ea	\$2.00	case 12 ct	\$24.00	
Tollhouse cookie ice cream sand.	ea	\$2.00	case 12 ct	\$24.00	
Assorted Gatorade	ea	\$1.00	case/35	\$35.00	
Bottled Water	ea	\$0.50	case/40	\$20.00	
Arizona Tea	ea	\$1.00	case/12	\$12.00	
Canned Soda	ea	\$0.50	case/36	\$18.00	
Cocoa Packets	ea	\$0.30	case 6/50 ct	\$90.00	
<b>Linen</b>					
85 X 85 Tablecloth	ea	\$3.50			
52 X 114 Tablecloth	ea	\$3.50			
Navy Blue Napkins	ea	\$0.50			
Colored Napkins	ea	\$0.50			
White Table Skirt Rental	ea	\$15.00			
Black Table Spandex Rental	ea	\$15.00			
<b>Paper Goods</b>					
Disposable Aprons	ea	\$0.20			
Disposable Gloves	pair	\$0.20			
6 inch Plate	ea	\$0.10	sleeve/ 125 ea	\$12.50	
9 inch Plate	ea	\$0.20	sleeve/ 125 ea	\$25.00	
3 Compartment Hinge Plate	ea	\$0.25	case/ 250ct.	\$62.50	

Heavy Duty Fork	ea	\$0.10	sleeve/ 100 ea	\$10.00	
Heavy Duty Spoon	ea	\$0.10	sleeve/ 100 ea	\$10.00	
Heavy Duty Knife	ea	\$0.10	sleeve/ 100 ea	\$10.00	
Utensil combo pack S/F/K/N	ea	\$0.20	case/ 250 ea	\$50.00	
8oz. Hot/ Cold Cups	ea	\$0.15	sleeve/ 50 ea	\$7.50	
<b>Paper Goods</b>					
8oz. Bowls w/Lids	ea	\$0.15	sleeve/ 50 ea	\$7.50	
12oz. Bowls w/Lids	ea	\$0.15	sleeve/ 50 ea	\$7.50	
16oz. Bowls w/Lids	ea	\$0.30	case/500 ea	\$150.00	
2oz. Portion Cup w/ Lid	ea	\$0.10			
4oz. Portion Cup w/ Lid	ea	\$0.10			
Dispenser Napkins	package	\$6.80			
Sternos - 6 hr.	ea	\$3.00			
Full Size Foil Pan	ea	\$1.50			
Half Size Foil Pan	ea	\$0.80			
<b>Labor</b>					
Cook 1	hourly	\$35.00			
Cook 2	hourly	\$32.00			
Baker	hourly	\$28.00			
Pantry	hourly	\$25.00			
Kitchen Utility Worker	hourly	\$22.00			
On Call Utility Worker	hourly	\$20.00			
<b>Kitchen Facility Usage (Gas)</b>					
1hr - 4 hrs	rate	\$135.00			
4hrs - 8 hrs	rate	\$270.00			
comment:					