

Kula Waena Registration in KS Connect

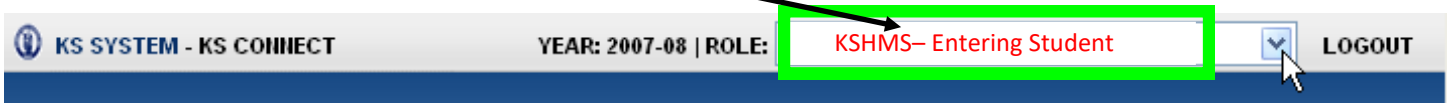
May 4, 2020 - May 5, 2020

OPENS 7:00 AM - Monday, May 4th

CLOSES 7:00 PM - Tuesday, May 5th



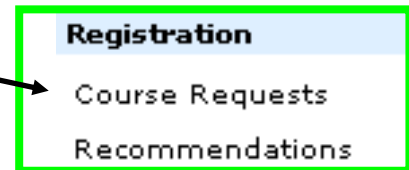
1. Log-in to KS Connect / Student Role



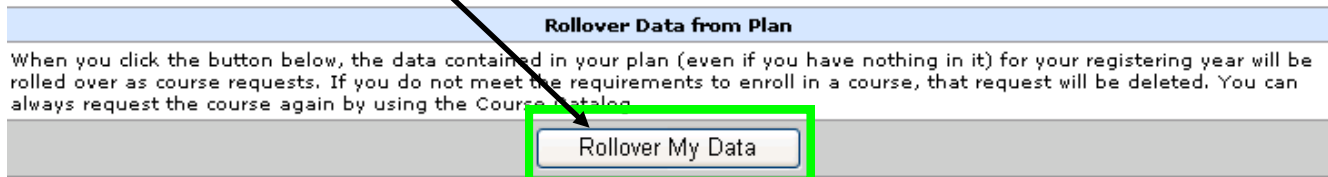
2. KS Connect title will now be **GREEN**

KS CONNECT

3. Under the Registration Task, click on Course Requests



4. Click on "Rollover My Data"



5. Click on "Course Catalog"



6. Look through your "**Grade Level**" elective courses that are offered. **Select your 1st choice** for your grade level elective.

7. Add your **1st choice** with "Course Request - Add"

8. Click on your alternate grade level choice.

9. Add your **1st alternate** choice by using the drop down "List of Alternates". Select your 1st choice elective listed and click "Add".

10. Repeat the steps 8 & 9 to add **2 more "Grade Level" alternates.**

Departments	Groups
(No Department)	3D Printing & Design
Block 8 Electives	Admit One
Grade 7	Aina 2 Opu
Grade 8	Articulate Art
	Basic Woodworking
	Check it out
	Deputation Team
	Lahui Living
	Music Explorations
	Nohona Hawaii
	Student Leadership

Add Course - 3D Printing & Design (HM09006)

Course Request
Add You meet the requirements to add this course as a course request. Add

Alternate
You meet the requirements to add this course as an alternate. Add
This course will be an alternate for: **List of Alternates**
Band II (Grade 8)

Be sure to add "Alternates" in the order of preference .

Your 1st Choice will be listed in your dropdown list.

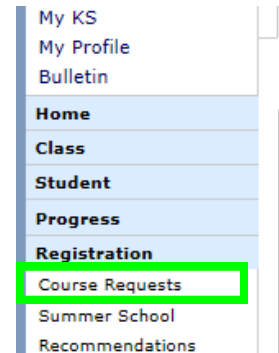
11. Now you will need to select your **Period 8 Elective**.

12. Look through the **"Period 8"** elective courses that are offered. **Select your 1st choice** for your **Period 8** elective.

13. Follow the same steps as the grade level elective instructions.

14. Once you have added your 1st choice and 3 alternates for your Period 8 elective, review your registration selections by going back to your "Course Request" tab.

15. Your "Course Request" page should look like this :



Course Requests for Grade 07
STATUS: Registration complete.

Rank	Course	Title	Department	Term	Block 8	Credits	Alternates
Required							
Non-Required/Electives							
List your non-required/elective courses in order of your preference. Use the "Up" and "Down" links to move a request up or down your list. The scheduler will attempt to get you into your highest ranked courses above your lower ranked ones, should requests need to be removed.							
1	HM07608	Band I (Grade 7)	Grade 7	YR		0.50	Y
	HM07515	Introduction to Theatre (Grade 7)		YR		0.50	
	HM07606	Hawaiian Ensemble (Grade 7)		YR		0.50	
	HM07611	Art (Grade 7)		YR		0.50	
2	HM09011	Articulate Art	Block 8 Electives	MX	0.50	0.50	Y
	HM09012	Basic Woodworking		MX	0.50	0.50	
	HM09006	3D Printing & Design		MX	0.50	0.50	
	HM09007	Admit One		MX	0.50	0.50	
Total:					0.5/0.5	1/1	
Alternates							
List alternates that you will be willing to take as you will more than likely end up in one of them. Use the "Up" and "Down" links to move an alternate up or down your list.							
Alternates Needed For List: 0 Alternates Needed For Requests: 0 Minimum 0.5 Block 8 Credits: Yes							
Finalized on 2020-04-29 12:54:24 by sanihipa.							
Notes for Scheduler (Optional)							
If you have any special instructions for the scheduler, please enter them in the box below. Your instructor will attempt to accommodate them. For example, if you were interested in biology, you could write: "Because of my interest in the Honors Biology II: DNA Science course." However, if you write something like this, then in your list of electives Honors Biology II: DNA Science should be higher in your ranking of electives. Please make sure the instructions you write align with your ranking of electives.							

If you have selected a class that requires an application, please complete the application by Thurs. May 7th, using the links provided in the course description.

16. Please look over your selections. If you need to make any changes, use the delete tab and re-enter you selections.

17. Click the **"Finalize Choices"** tab when you are done.



18. Once you have finalized your choices, have your parent/guardian review your choices.

19. To **complete your registration**, your parent/guardian needs to **APPROVE** your course request using the following link by **Thursday, May 7, 2020**.

<https://bit.ly/verify2020reg>

If you have any questions please email Crystal Nicolas - crnicola@ksbe.edu