



Kamehameha Schools®

PKS Scholarship Program Newsletter

FEBRUARY 2022

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General Reminders

ACH payment option available

If you haven't done so already, you can elect to receive payments via ACH (direct deposit to your bank account).

Some advantages of receiving ACH payments:

1. Security - Payments don't get lost in the mail
2. Convenience - No need to make a trip to the bank to deposit funds
3. Speed - Quicker access to funds

Please contact Cherish if you'd like to enroll in our ACH payment program. Otherwise, you will continue to receive payment by check.

Refunds

Refunds due to government subsidies being received, student withdrawal, etc. are due to KS within 30 days. Mahalo to those schools who have been diligent about this!

Other subsidies

PKS can be combined with other subsidies such as Child Care Connections, Preschool Open Doors, etc. Please keep us informed of amount and timing of other subsidies being received for students.

Q4 (May-July) disbursements

The School Collaborator Portal (SCP) will open for summer enrollment March 1-31, 2022. Any updates or new enrollment information available after the deadline can be emailed to Cherish.

If summer enrollment information has been submitted by the deadline, you can expect to receive payment by early May. Disbursement for June & July will not be processed until summer enrollment information has been received, even if you're a year-round school.

Check your records

Once you've received your Q4 (May-July) payment, we encourage you to check your records to ensure you've received funds for all PKS students. SY2021-2022 funds for any quarter will not be disbursed after September 30, 2022. Let Cherish know ASAP if there are funds outstanding.



SY2022-2023 Information

Award notifications are scheduled to be sent to families by the end of April 2022

Families can log into their FACTS account to view award decisions, accept their keiki's award, or view revised awards (if applicable). Award will go back to being displayed as a monthly amount on award letters. However, funds will still be disbursed on a quarterly basis.

Student Enrollment Verifications

The School Collaborator Portal (SCP) will open for student enrollment updates in late May/early June. We will notify you by email when the SCP opens.

Award payments

Award payments will begin in August 2022 pending that parent/guardian has accepted the award in FACTS, you have confirmed student's enrollment in the SCP by the deadline.

Parent Community Service Requirements

Parent Community Service Requirements will continue to be waived again for the 2022-2023 school year. KS will notify families about the waiver this summer.

SY2023-2024 Updates

The student application period is scheduled for August 15-December 1, 2022.

At this time, no change is expected to the maximum award amount of \$900/month.



Tips for families applying for PKS Scholarship

- **START EARLY!**

The application period is August 15-December 1, 2022.

Families should gather prior year tax and other financial documentation together as early as possible.

- **AVOID COMMON APPLICATION ERRORS**

Typos can drastically affect the award outcome.

Families should ensure that all financial and contact information is accurate and that both parents are listed on the application if they are living in the same household.

- **BE THOROUGH IN ENTERING INFORMATION**

All PreK-12 students who are/will be attending a tuition charging private school or preschool should be listed on the application, as well as all income, expenses, assets as specified on the application.

- **ASK FOR HELP IF NEEDED**

Kamehameha School Resource Centers are located all over the state and can be utilized if families need help filling out applications. Appointments can be made online at: <https://apps.ksbe.edu/resourcecenters>

- **LOOK OUT FOR COMMUNICATION FROM KS AND RESPOND TIMELY**

Staff will reach out by email and/or phone if additional information is needed to complete the application. Unanswered communication may result in a student's application being incomplete.

SY2023-2024 School Collaborator Participation Requirements

Requirements for all schools to participate in the PKS Scholarship Program

- Currently licensed by the State of Hawai'i Department of Human Services (DHS) or the United States Department of Defense (DOD) and
- Accredited by a KS recognized accreditation system or currently a participant in the PKS expansion program

Returning schools do not need to reapply for PKS participation

Make sure to submit updated accreditation certificates and DHS licenses as they become renewed. Your school may be removed from the PKS Scholarship Program if there is a lapse to your license or accreditation.

Interested Schools

Schools interested in becoming a PKS School Collaborator may check our website or contact KS for application information. The application period will run from April 1-30, 2022.

New legislation affecting early learning service providers

Act 46 Hawai'i House Bill 2543:

https://www.capitol.hawaii.gov/slh/Years/SLH2020/SLH2020_Act46.pdf

This may affect your preschool's ability to receive Preschool Open Doors funds. If you have not done so already, please read through full Act and prepare as necessary.

We need your kōkua!

Your feedback is needed to help Kamehameha Schools plan for the future. Please let us know how you're doing by clicking [HERE](#) to complete this short survey by February 28, 2022.



For more information:



Check out our website for school collaborators



Email Cherish Lum (Main POC for PKS Scholarship Program) at celum@ksbe.edu

Some reminders regarding your expectations:

- Schools will notify KS of any changes in school contact information within 30 days
- Email copies of DHS licenses and accreditation certificates as they become renewed
- Schools will return any unused funds to KS within 30 days of change (e.g. withdrawals, disenrollment, subsidies received, etc.) regardless of whether we notified you directly or not.
- When KS requests rates, schools must submit their published tuition rates
- When confirming enrollment, a student's start date is defined as the first day the student is physically or virtually present at school (student must be actively participating)
- KS will not adjust award if tuition rates increase after the deadline.
- Awards can be used for distance learning, so long as school is providing active instruction
- Awards can not be used to reserve spots at school. Student must be attending school physically or virtually
- A full list of expectations can be found on our [website](#).