FAQ for Registration and Events

Terms and Conditions

Please visit ksbe.edu/alumnireunion for additional and up-to-date information.

Registration Opens April 1, 2023 at 9:00am HST, closes April 15, 2023

Out of respect for the safety and well-being of all in attendance, all guests will be required to adhere to the following KS event guidelines:

- Face masks will not be required, but are strongly suggested in large groups.
- Individuals who develop any symptoms of illness are asked to stay home.
- Tickets will be mailed to neighbor islands and continent addresses ahead of events. Tickets for local pick-up will be available during designated dates and times. Please check the website and social media for updates.
- Lost tickets may be replaced by written request to Alumni Relations at <u>alumnievents@ksbe.edu</u>.
 Requests made within 48 hours of the event will be processed in the order they were received and as time permits.
- There will be no consumption of alcohol on campus at any time.
- Parking for on campus events will be at Hale Ho'okū Ka'a Parking Structure, with Shuttle Transportation, unless otherwise specified.
- Security and/or event staff reserve the right to refuse entry, or ask any guest to leave campus, if they refuse to abide by safety guidelines.
- Cancellations may be made through Alumni Relations office at (808) 534-8283 or
 <u>alumnievents@ksbe.edu</u>. Cancellation requests received by April 30, will receive a full refund.

 Cancellations made after May 1 will not be refunded. All refunds will be processed beginning
 June 1.

Photography & Filming: Your attendance at any reunion event indicates your consent, waiver, and release to Kamehameha Schools.

*Our intent is to host this event as we have outlined above. If unforeseen circumstances require us to adjust these plans, we will be sure to communicate that as quickly as possible.

Frequently Asked Questions

Q: I haven't gotten an email about the Alumni Reunion and registration. Why?

A: E kala mai, we do our best to keep our contact information for Alumni as up to date as possible. Please contact us at <u>alumnievents@ksbe.edu</u> and we would be happy to resend you the Alumni Reunion registration information. And please remember to keep us up to date on any changes to your information!

Q: Why is there only one option to pay with credit card?

A: We ask that all transactions be made via credit card through the secure registration website. Payment may be made by check by contacting our office in advance, <u>alumnievents@ksbe.edu</u> or (808) 534-8283. Please note, tickets are sold first-come, first-served, and the best way to ensure your ticket is to complete your purchase online, we will not hold reservations.

Q: If I purchase tickets for the Lū'au on Saturday, can I also attend the Country Store/Mākeke on Saturday?

A: 'Ae! Your Lū'au ticket is inclusive of the Country Store/Mākeke.

Q: I did not purchase a ticket for Lū'au, but I would like to purchase from Country Store or Mākeke, can I still come on to campus?

A: 'Ae. The Country Store and Mākeke will be open to all. Guests entering the mākeke area who have not purchased a lū'au ticket will be given a different color wrist band and may not enter the lū'au area. Guests in the lū'au area who have not purchased tickets will be asked to leave.

Q: How will I receive my Lū'au tickets?

A: Tickets will be mailed to neighbor islands and continent addresses beginning May 1, 2023. Before you complete your purchase, be sure your mailing address, phone, and email are correct. Tickets for local pick-up will be available during designated dates and times. Please check our website and social media for updates.

Q: How many tickets may I purchase?

A: Every eligible Kamehameha Schools Alumni (graduate) will be able to purchase a maximum of two (2) tickets for Kūpuna Pā'ina and Lū'au. Additional tickets may be purchased for the following events: Warrior Run, Mākeke & Kanikapila, and "Night at Kalauao" After Party.

Q: Can I attend events on neighbor islands?

A: Hiki nō! All alumni are welcome to attend events on Maui and Hawai'i island as long as tickets are available. Please purchased tickets early as space is limited at neighbor island events.

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Q: I don't see a class night option, do you have anything planned?

A: Class Night is at the discretion of your class representatives and/or class officers to plan. Please check with your class representatives/class officers for more information.

Q: I missed registration! Can I still buy tickets after April 15?

A: Tickets will be sold during the registration window (April 1-15, 2023) or until events are sold out, whichever comes first. Unfortunately, we do expect the Kapālama Lū'au to sell out. Unless we have reached capacity, we plan to make day-off tickets available for the following events: Mākeke & Kanikapila and "Night at Kalauao" After Party. On-site registration may be available for the Warrior Run, however, you may not receive a participant t-shirt.

Q: Can I call to reserve my tickets and pay for them later?

A: 'A 'ole. All tickets must be purchased online and paid for during the transaction window. We appreciate your understanding.

Q: I lost my tickets! Can you resend them?

A: If you have lost your tickets, or they were not received in the mail prior to the events, your original tickets will be cancelled and new ticket numbers will be assigned. Guests must claim their tickets in-person from the Alumni Relations office prior to June 1. Please notify us in writing at alumnievents@ksbe.edu 48 hours ahead of pick-up. Tickets may be picked up from 9am – 3pm Mon-Fri until May 31. After May 31, tickets may only be picked up with an appointment.

Q: What if I can no longer attend, will I receive a refund? When will I receive my refund?

A: We are very sorry you won't be able to join us. All cancellations made by April 30 will be honored with a full refund. Cancellations made after May 1, 2023 will not be refunded, we encourage you to reach out to your class representatives and classmates who were unable to get tickets or need extra. Refunds will be processed starting June 1, 2023. Cancellations due to illness or emergency circumstances will be honored on a case-by-case basis. Mahalo for your understanding.

Q: I plan to travel to Hawaii from out-of-state. Will boarding on campus be offered?

A: 'A 'ole. Changes to the Residential Life (Boarding) program and summer education programming mean that boarding will not be offered to any Alumni. We encourage you to utilize our hotel partners. The preferred codes are available as a registered user of Kamehameha Schools Alumni Lei Hali'a Aloha (alumni.ksbe.edu), or by contacting alumni@ksbe.edu.

Q: Will there be alcoholic beverages available for purchase at the on-campus events?

A: 'A 'ole. There will be no sales or consumption of alcoholic beverages at any on-campus events. Guests found with alcohol will be asked to leave.

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