



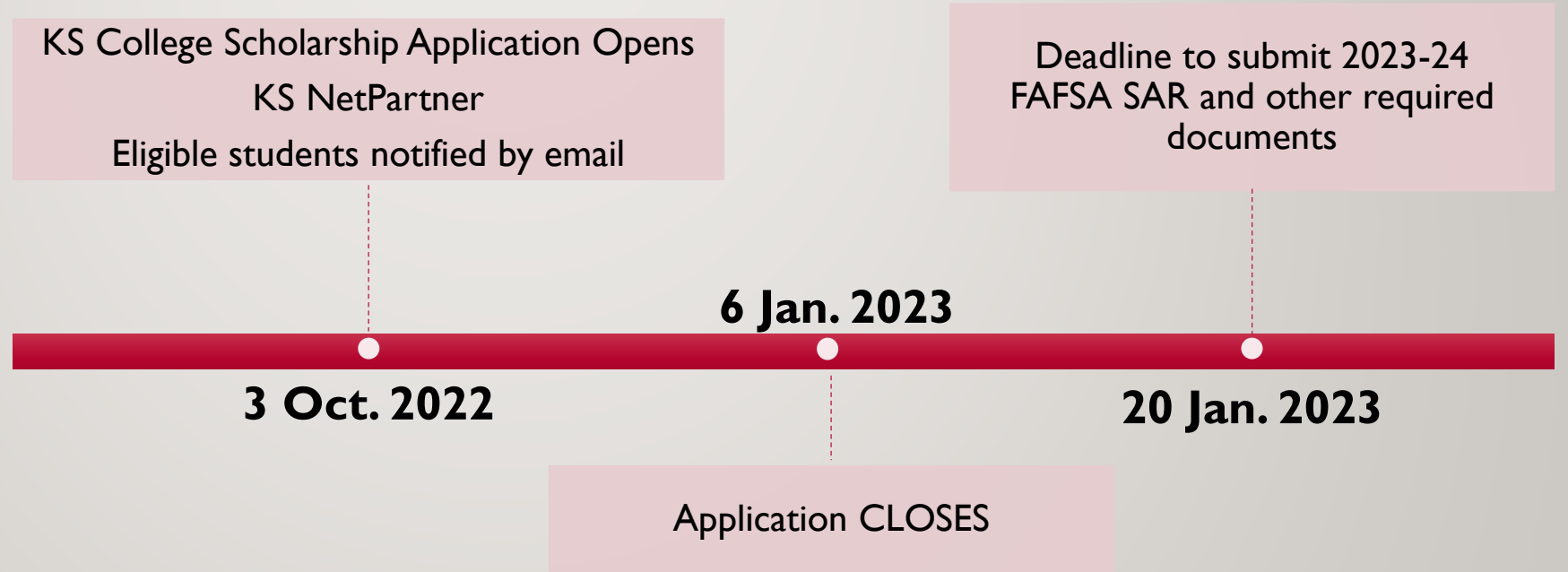
KAMEHAMEHA SCHOOLS FINANCIAL AID AND SCHOLARSHIP SERVICES

2023-2024 STEP-BY-STEP GUIDE

COLLEGE SCHOLARSHIPS APPLICATION
PROCESS

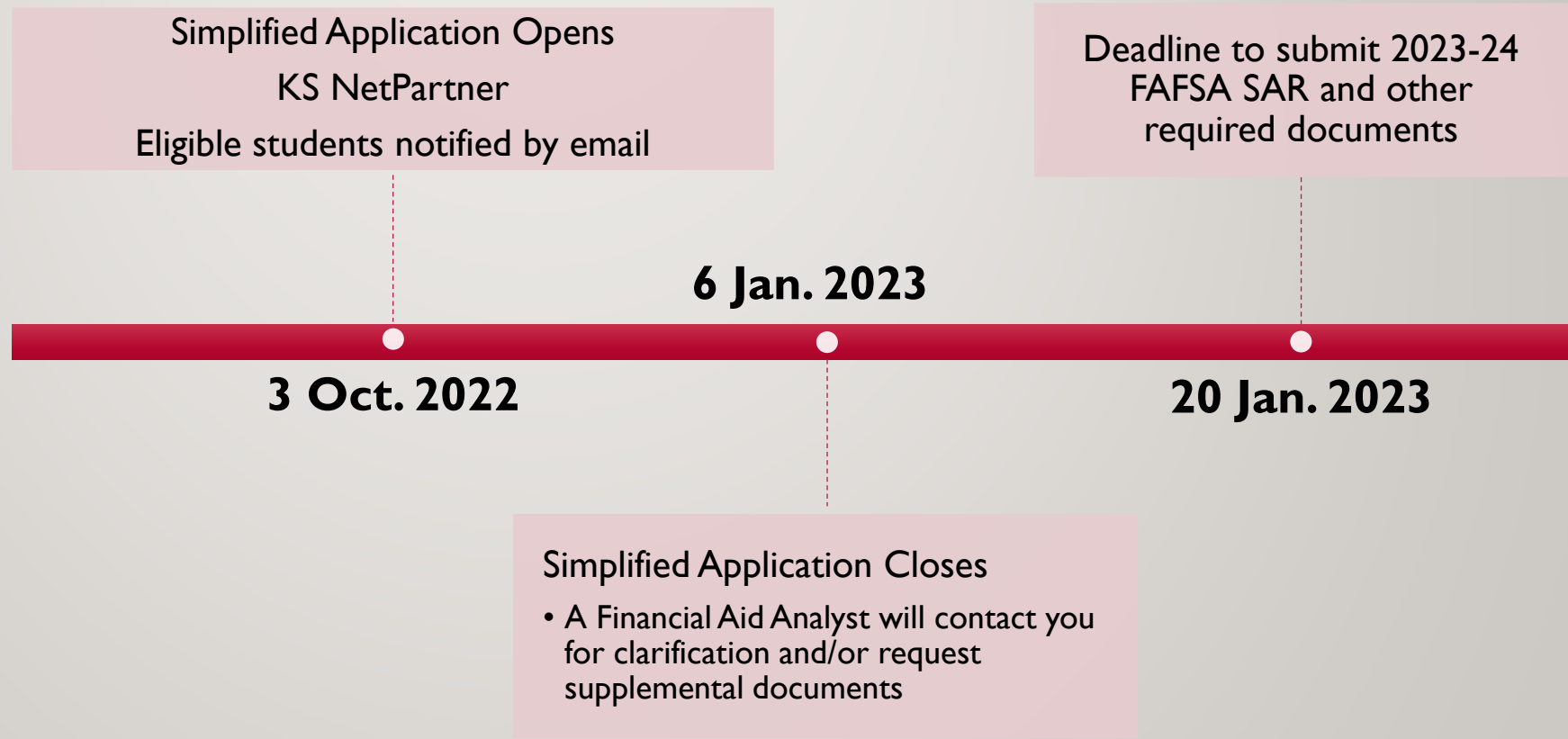


NEW & RENEWAL APPLICATION FOR TRI-CAMPUS CLASS OF 2022 AND 2023



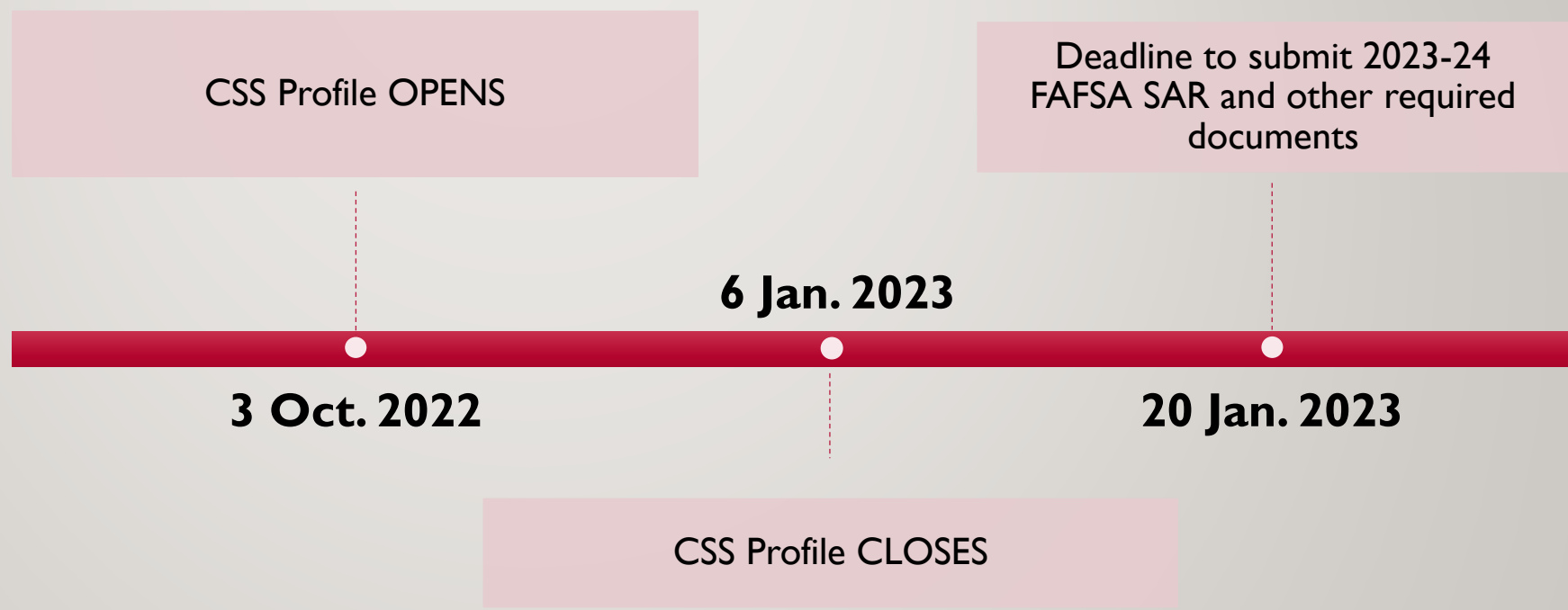


SIMPLIFIED APPLICATION FOR AY2022-2023 AWARDEES

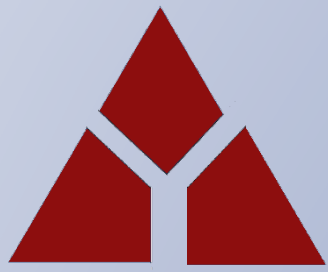




NEW APPLICATION FOR AY2023-2024



www.ksbe.edu/college



For New Applicants:



3 Steps to Apply



Step One

Complete and submit CSS PROFILE Online Application



Step Two

Complete and submit 2023-2024 FAFSA application



Step 2a is for those who are 'Selected for Verification' ONLY (refer to slides 29 to 34)



Step Three

KS Net Partner

- Submit the KS Certification
- Submit the KS Affirmation Statement
- Submit your response to the short answer question
- Upload your 2023-2024 FAFSA SAR

Means of Support form is required if you did not file a tax return. Form fillable is available on KS NPSP and sent to KS RC.



STEP 1: CSS PROFILE



STEP 1: CSS PROFILE

Log in to CSS Profile at: <https://cssprofile.collegeboard.org>

CSS Profile [Home](#) [Getting Started](#) [Fee Waivers](#) [Divorced or Separated Families](#) [International Applicants](#) [en Español](#)

Apply with CSS Profile

Each year CSS Profile gives access to more than \$9 billion for thousands of undergraduate, graduate and professional students.

[Sign In to Fall 2022/Spring 2023](#) [Sign In to Fall 2021/Spring 2022](#)



CSS PROFILE – SIGN IN OR CREATE AN ACCOUNT

The screenshot shows the CSS Profile sign-in/sign-up page. The header includes a dropdown menu, the CollegeBoard logo, and the text "CSS Profile". The page is divided into two main sections: "First time users" and "Any Returning College Board users".

First time users: A pink box with a red border contains the text "First time users". A red arrow points from this box to a yellow "Sign Up" button. Above the button is the text "Don't have an account?".

Any Returning College Board users: A pink box with a red border contains the text "Any Returning College Board users". A red arrow points from this box to a yellow "Sign In" button. Above the button are two input fields labeled "Username" and "Password". Below the input fields is the text "Forgot username or password?".



CSS PROFILE – AGREE TO TERMS OF SERVICE

College Board Terms of Service for CSS Profile™ and IDOC (Consumer)

1. You are permitted to access and use the features and functionality of INSTITUTIONAL DOCUMENTATION SERVICE ("IDOC") or CSS PROFILE ("CSS Profile") solely in accordance with the user information provided online and by your institution or scholarship program and solely to provide financial information or documentation to an institution or scholarship program seeking to process your application for financial aid ("Permitted Use"). "You" or "you" means a student and his/her parent(s) or other legal guardian(s).
2. You understand that the College Board is not granting to you any license or sublicense to the IDOC or CSS Profile services, and that you are granted only limited rights of online access to use the features and functionality of these services.
3. You understand that your application or information provided to an institution or scholarship program via IDOC or CSS Profile does not provide or automatically generate a final determination, or actual award, of financial assistance. The College Board has no responsibility or liability in connection with any financial assistance or award that you may or may not receive. The College Board will not share your information with any institution or scholarship program except as directed by you.
4. The College Board will have no responsibility or liability in connection with any loss or damage which may be incurred by you as a result of:
 - a. Invalid or insufficient data that you enter or upload;
 - b. Any course of action taken by you in reliance on your estimated financial assistance;
 - c. Any deadlines set by an institution which you miss;
 - d. Any communications from your institution or generated by IDOC or CSS Profile that you delete, do not respond to or otherwise fail to adhere to the instructions provided; or
 - e. Your use of the IDOC or CSS Profile services other than in accordance with the Permitted Use.
5. You will access IDOC and CSS Profile through a College Board website. You understand that there is a risk of interruption to websites. You understand that the College Board accepts no responsibility for security of information transmitted over the Internet. The College Board engages third parties ("Service Provider(s)") to assist in processing CSS Profile and IDOC applications. The Service Providers, including Sungard, Foldersave, and Alorica, are engaged for the sole purpose of providing the following services:
 - Foldersave, Inc. develops and maintains the system which collects documentation and information from applicants and their families relevant to financial aid need analysis, and then makes such information available to the applicant-designated institution on a secure website and via secure data transfer.
 - Sungard Availability Services is a sub-contractor of Foldersave, Inc. that provides hosting services for the system.
 - Alorica provides the College Board with customer support services.
6. You understand that all title and proprietary rights in and to IDOC and CSS Profile are owned by the College Board, including copyright, trade secrets and trademarks.
7. **GENERAL DISCLAIMER.** THE COLLEGE BOARD AND ITS AFFILIATES DISCLAIM ALL WARRANTIES, WHETHER EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITATION, ANY IMPLIED REPRESENTATIONS OR WARRANTIES OF MERCHANTABILITY, OR FITNESS FOR A PARTICULAR PURPOSE. THE COLLEGE BOARD AND ITS LICENSOR DO NOT REPRESENT OR WARRANT TO YOU THAT YOUR USE OF THE IDOC OR PROFILE SERVICES WILL MEET YOUR REQUIREMENTS, OR BE UNINTERRUPTED OR ERROR-FREE.
8. **LIMITATION OF LIABILITY.** IN NO EVENT WILL THE COLLEGE BOARD OR ITS AFFILIATES HAVE ANY LIABILITY TO YOU IN CONNECTION WITH YOUR USE OF THE IDOC OR PROFILE SERVICES FOR ANY DIRECT, INDIRECT, CONSEQUENTIAL, INCIDENTAL, SPECIAL OR PUNITIVE DAMAGES, REGARDLESS OF THE NATURE OF THE CLAIM OR THEORY OF LIABILITY (INCLUDING CLAIMS UNDER CONTRACT, TORT, OR STRICT LIABILITY), AND REGARDLESS OF WHETHER THE COLLEGE BOARD KNEW OR SHOULD HAVE KNOWN ABOUT THE POSSIBILITY OR LIKELIHOOD OF SUCH DAMAGES.
9. Other than disputes involving infringement of the College Board's intellectual property rights, all disputes against the College Board and/or any or all of its contractors, that relate in any way to CSS Profile or IDOC, shall exclusively be resolved by a single arbitrator through binding, individual arbitration administered by the American Arbitration Association ("AAA"), under the AAA Consumer Arbitration Rules in effect at the time a request for arbitration is filed with the AAA. Copies of the AAA Rules can be located at www.adr.org. Unless the parties mutually agree otherwise, the seat and the place of the arbitration shall be New York, New York. The parties agree that the Federal Arbitration Act ("FAA"), 9 U.S.C. § 1 et seq. governs this provision, and it is the intent of the parties that the FAA shall pre-empt all State laws to the fullest extent permitted by law. No arbitration may be maintained as a class action, and the arbitrator shall not have the authority to combine or aggregate the disputes of more than one individual, conduct any class proceeding, make any

to arbitration in accordance with this section, you are waiving your right to have your dispute heard by a judge or jury. Each party will be responsible for its own fees and expenses incurred in connection with the arbitration, regardless of its outcome. For purposes of this provision, each College Board contractor is a third-party beneficiary of this section, is entitled to the rights and benefits hereunder, and may enforce the provisions hereof as if it were a party hereto.

10. The IDOC or CSS Profile services may be taken down periodically for scheduled maintenance and technical fixes.
11. For Users outside the United States: IDOC and CSS Profile operate on a software as a service platform that is located in the United States. Therefore, your information will be transferred from your location to the United States. When you furnish information to the College Board's IDOC or CSS Profile services, you are consenting to a cross-border transfer of that information. You agree to comply with all local rules regarding online conduct and acceptable content. Specifically, you agree to comply with all applicable laws regarding the transmission of data or information exported from the United States or the country in which you reside. If you choose not to provide your information, please notify the institution(s) requesting your information.
12. You agree and understand that the College Board's Terms of Use located at www.CollegeBoard.org also apply to your use of IDOC and CSS Profile.
13. You agree you will not use services designed by external parties to allow automated, manual or other means to obtain, harvest or aggregate any data, software, code or other content from the CSS Profile and/or IDOC services including, without limitation -
 - a. Manual or automated software, devices, scripts robots, other means or processes to access, "scrape", "crawl" or "spider" the Services or any related data or information
 - b. Bots or other automated methods to access the Services, add or download contacts, send or redirect messages

The College Board reserves the right to monitor and/or restrict such services if we believe that it has been used to access our site. You further acknowledge and agree that the College Board shall not be responsible or liable, directly or indirectly, for any damage or loss caused or alleged to be caused by or in connection with use of or reliance on any such services available on or through any such site or resource.

I understand and agree to the Terms and Conditions, which govern my use of the IDOC service and PROFILE online forms. *

Accept

- Read the Terms of Service.
- If you agree, "CHECK" the box and "Accept"



CSS PROFILE – BEGIN THE APPLICATION PROCESS

The screenshot shows the top navigation bar of the CSS Profile website. On the left is the CollegeBoard logo. In the center is the 'CSS Profile' logo. To the right are links for 'Privacy Policy' and 'Contact Us'. Further right is the date 'September 23, 2021' and a 'Log Out' link. Below the navigation bar, the main content area has a heading 'Welcome to the CSS Profile' followed by a sub-heading 'You will need the following information and documents to fill out the Application:'. A bulleted list of required documents is provided. At the bottom of the page, there are two orange buttons: 'Learn More About CSS Profile' and 'Begin New Profile for 2022-23'. A pink arrow points from the 'Helpful tips' text to the list of requirements. A green oval highlights the 'Begin New Profile for 2022-23' button.

CollegeBoard **CSS Profile™** Privacy Policy Contact Us September 23, 2021 Log Out

Welcome to the CSS Profile

You will need the following information and documents to fill out the Application:

- Student's and parent's SSN or SIN numbers, if applicable
- 2020 federal income tax return(s)
- W-2 forms and other records of money earned in 2020 and 2021
- Records of untaxed income and benefits for 2020 and 2021
- Current bank statements
- Current mortgage information
- Records of savings, stocks, bonds, trusts, and other investments
- The student's noncustodial parent's email address, if applicable

[Learn More About CSS Profile](#) [Begin New Profile for 2022-23](#)

Helpful tips

CSS PROFILE – DEMOGRAPHIC INFORMATION

CollegeBoard CSS Profile™ September 23, 2021
Privacy Policy | Contact Us | Dashboard | Log Out

CSS Profile 2022-23

Navigation

- Getting Started
- ▶ Getting Started
- ▶ Student Status
- ▶ Housing Information
- ▶ Confirm Demographics
- Submit Application

Getting Started
(*) Required fields.

About the student
This section asks for important information about the student.

First name*

Middle name

Last name*

Preferred name

Email address*

Phone number (#####)*

Date of birth (MM/DD/YYYY)*

Student's marital status*

Student's CBFInAid ID

Student's Citizenship

Country where the student lives*

Citizenship status*

Save and Continue

- (*) Required Field – IMPORTANT, Do not rush through this section.
- MUST have accurate DOB and SSN.
- Questions throughout the application are based on Applicant's response.
- Email address is used for communication. (Preferably not a high school email)
- **CLICK** "Save and Continue".



CSS PROFILE – DEPENDENCY STATUS

CollegeBoard **CSS Profile™** Privacy Policy | Contact Us

CSS Profile 2022-23

Navigation

- Getting Started
- ▶ Getting Started
- ▶ **Student Status**
- ▶ Housing Information
- ▶ Confirm Demographics
- Submit Application

Student Status

(*) Required fields.

Student Status

Indicate if the following are true about Rachelle.

Rachelle has legal dependents (not including the student's spouse)*

Rachelle is a veteran of the U.S. Armed Forces or currently serving on active duty*

Rachelle is 18 or older, but was, until the age of 18, a ward of the court*

Rachelle is 18 or older, but was, until the age of 18, in foster care*

Rachelle was determined to be an emancipated minor by a court in the student's state of legal residence*

Rachelle is homeless, or at risk of becoming homeless.*

Save and Continue

- Email address is used for communication. (Preferably not a high school email)
- **CLICK** “Save and Continue”.

CSS PROFILE – KS COLLEGE BOARD CODE

CollegeBoard **CSS Profile** September 23, 2021

College/Program Search

Search for your college/program using the CSS Code Number, the College/Program Name, or the State. Be sure that the CSS Code Number for the college(s) you select matches those provided on the college's website. Some universities have different codes for different colleges/schools.

Search By: * CSS Code Number: *

CSS Code Number Search

College/Program List

Kamehameha Schools, HI	CSS Code Number: 0274
Domestic Undergraduate Applicants:	Accepts
Domestic Graduate Applicants:	Accepts
International Undergraduate Applicants:	Does not accept
International Graduate Applicants:	Does not accept

Select College/Program: Kamehameha Schools

Cancel Add to CSS Profile

1. **SEARCH** and find KS CSS Code Number: 0274
2. **SELECT** College/Program and CHECK the box: "Kamehameha Schools"
3. **CLICK** "Add to CSS Profile".



CSS PROFILE – SPECIAL CIRCUMSTANCES

CollegeBoard
CSS Profile™
Privacy Policy | Contact Us |

CSS Profile 2022-23

<p>Navigation</p> <ul style="list-style-type: none"> ✓ Getting Started ✓ Parent Information ✓ Residence ✓ Academic Information ✓ Housing Information ✓ Household Summary ✓ Student Income ✓ Student Assets ✓ Student Expenses <li style="background-color: #2e3192; color: white; padding: 5px; text-align: center;">Special Circumstances <li style="background-color: #e0e0e0; padding: 5px;">▶ Special Circumstances <li style="background-color: #e0e0e0; padding: 5px;">Supplemental Questions <li style="background-color: #e0e0e0; padding: 5px;">Submit Application 	<p style="font-weight: bold; font-size: 1.1em;">Special Circumstances</p> <p>() Required fields.</p> <div style="border: 1px solid #ccc; padding: 10px; margin-top: 10px;"> <p style="font-weight: bold; font-size: 1.1em; margin-top: 0;">Special Circumstances</p> <p>Select the circumstances with ongoing financial impact that apply to your family. Provide details of the financial impact, including annual amounts paid, in the box below. *</p> <ul style="list-style-type: none"> <input type="checkbox"/> Change in employment <input type="checkbox"/> Covid-19 pandemic <input type="checkbox"/> Scholarships or Sponsor information <input type="checkbox"/> Exceptional medical or dental expenses <input type="checkbox"/> Catastrophic Event or Natural Disaster <input type="checkbox"/> Eldercare expenses <input type="checkbox"/> Financial support of other family members <input type="checkbox"/> Non-recurring income or expenses <input type="checkbox"/> Other <input type="checkbox"/> None </div> <div style="text-align: right; margin-top: 10px;"> <input type="button" value="Save and Continue"/> </div>
------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

CSS PROFILE – SUPPLEMENTAL QUESTIONS

CollegeBoard CSS Profile Privacy Policy

CSS Profile 2022-23

Navigation

- ✓ Getting Started
- ✓ Parent Information
- ✓ Residence
- ✓ Academic Information
- ✓ Housing Information
- ✓ Household Summary
- ✓ Student Income
- ✓ Student Assets
- ✓ Student Expenses
- ✓ Special Circumstances

Supplemental Questions

(*) Required fields.

Supplemental Questions - Student Information

Enter the student's proposed major field of study.

Requested by: Kamehameha Schools

Select the student's type of high school (HS) education. *

Requested by: Kamehameha Schools

Is the student graduating from high school in 2022? *

Requested by: Kamehameha Schools

Is the student applying to a Western Undergraduate Exchange (WUE) Program at his/her first choice of college/university? *

Requested by: Kamehameha Schools

If the student is non-traditional, select one. (For the listing of acceptable supporting documents, please refer to the 2022-23 Nā Ho'okama Scholarship Web Site by visiting www.ksbe.edu/finaid.) *

Supplemental Questions

- ▶ Supplemental Questions Introduction
- ▶ Supplemental

- **COMPLETE** ALL Supplemental Questions.
- Select 1st School Choice
- Questions left blank may cause a delay in processing your application.
- **CLICK** “Save and Continue”.



CSS PROFILE – DATA CHECK

Data Checks

The following information provided in the application has been identified as possibly incorrect. If the information provided should be changed, click the link next to the message to return to the section to update the information.

WARNING: Many institutions use the SSN/SIN as a primary student identifier. If you do not provide an SSN/SIN, or an incorrect number is entered, financial aid processing may be delayed. Click [About the Student](#) to provide the student's SSN.

Save and Continue

- Data checks ensure all Student information is accurate and complete.
- Be sure to include your SSN for processing.
- SSN is also used to match IDOC
- **CLICK** "Save and Continue".



CSS PROFILE – CERTIFICATION

Application Certification

(*) Required fields.

Certification

All the information on this application is true and complete to the best of my knowledge. If asked, I agree to give proof of the information that I have given on this application. I realize that this proof may include a copy of my federal, state, provincial or local income tax returns, bank statements, or other documentation. I certify that all information is correct at this time, and that I will send timely notice to my colleges/programs of any significant change in family income or assets, financial situation, college plans of other children, or the receipt of other scholarships or grants.

I have read, understand, and agree to the statement above.*

Save and Continue

1. **READ** and **CHECK** the CSS certification statement box.
2. **CLICK** "Save and Continue".



APPLICATION FEE AND PAYMENT OPTIONS

CSS Profile Online Application Fee:

- The fee will be waived for all undergraduate applicants that reported AGI less than \$100,000.
- Added fees for additional schools will also be waived.
- The cost for the CSS Profile online application is \$25, payable upon submission of your application.
- This covers the cost of creating your CSS Profile online application of \$9 and \$16 for sending your information to a scholarship program.

A charge of \$16 will be added for each additional college or program to which your information is sent.

Payment Options Accepted:

1. Credit/Debit Cards
2. College Board Fee Waivers (auto-determined by College Board)
3. Pre-Paid Fee Payment Codes from KS



PAYMENT OPTION 1 – CREDIT/DEBIT CARD

Final Charge Summary

Application Fee	9.00
College(s) Programs(s) selected	
0274 Kamehameha Schools	16.00
Total Charge	\$25.00
Amount Due	\$25.00

Please be sure your application is fully ready to be submitted before clicking the payment button and then be pa information is processed. Do not close your browser until you see your Dashboard to ensure that your applicatio information is fully processed.

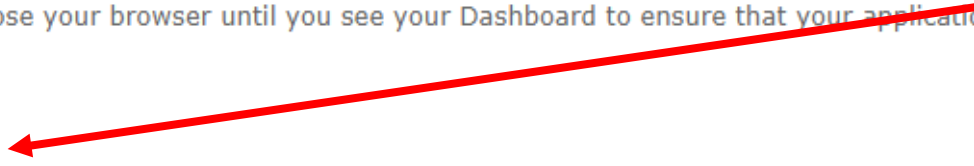
[Pay by Credit or Debit Card](#)

If you received a Fee Payment Code from one or more of your colleges or scholarship programs, click here to enter the information.

[Pay by Fee Payment Code](#)

Credit/Debit Card:

- Follow instructions after clicking





PAYMENT OPTION 2 – COLLEGE BOARD FEE WAIVER

Final Charge Summary

Application Fee	9.00
College(s) Programs(s) selected	
0274 Kamehameha Schools	16.00
Total Charge	\$25.00
Amount Due	\$25.00

Please be sure your application is fully ready to be submitted before clicking the payment button and then be patient while your payment information is processed. Do not close your browser until you see your Dashboard to ensure that your application and payment information is fully processed.

Pay by Credit or Debit Card

If you received a Fee Payment Code from one or more of your colleges or scholarship programs, click here to enter the information.

Pay by Fee Payment Code

Qualifying for KS Fee Payment Code:

- Current AFDC/TANF beneficiaries (cash benefits only, statement dated within the last 6 months).
- Ward of the Court and meets all the following criteria:
 - Under the age of 24 years old
- Submit your Fee Payment Code Request to KS Resource Center (KSRC) or a KS Resource Center location near you.
- Deadline date to submit KS Fee Waiver is January 4, 2022.

KS Fee Payment Code Request form is available at:

- Website: www.ksbe.edu/college.
- KS Resource Center (KSRC).
- KS Resource Center (Statewide locations available).



PAYMENT OPTION 3 – PRE-PAID FEE PAYMENT CODES FROM KS

KS will provide Pre-Paid Fee Payment Codes with receipt of CASH or credit or debit card payments. Visit our KS Resource Center (KSRC) or a KS Resource Center location near you for kōkua (see our website for a location near you at: www.ksbe.edu/college).

Fee Payment Codes

If you have Fee Payment Code(s), please enter the code(s) and select the College or Program you received the code from below.

Please Note: The College Board does not distribute codes directly to students.

Some scholarship programs and colleges provide them to their applicants.

This is your only opportunity to enter Fee Payment Codes before submitting your application.

Please Note: Refunds will not be issued for fees paid prior to submitting payment codes.

Enter Fee Payment Code Information

Fee Payment Code

College/Program

Please select...
Please select...
Kamehameha Schools
Wild Code Program Code

Click on the "Submit" button to submit your Fee Payment Code(s) and CSS Profile application for processing. If the Fee Payment Code(s) entered above cover all of your fees, a confirmation will be displayed. If you have an additional amount due you will be given the opportunity to pay the additional fees by credit or debit card.

If you do not have any valid Fee Payment Codes to enter, click "Submit" to pay by credit or debit card.

Submit

1. **ENTER** "Fee Payment Code".
2. **SELECT** the College/Program "Kamehameha Schools" in drop-down list box.
3. **CLICK** "Submit".

APPLICATION & PAYMENT ACKNOWLEDGEMENT

Kealoha zzSmith Academic Year ~~XXXXXX~~ 2022-2023

CBFinAid ID: D000BLB

Application
Status



Application

Status:
Submitted on 10/01/2018
Save a Copy

Colleges &
Programs

Add a college or program

Institution Name	CSS Code	Submission Date	Priority Filing Date ?	Priority Filing Date Information	Award Letter Date ?
Kamehameha Schools	0274	10/01/2018	02/14/2019	Click here for details.	04/24/2019

Next Steps

▼ [Submit Documents to the Institutional Documentation Service \(IDOC\)](#)

Please note: We are experiencing high volume. If you submitted your CSS Profile application within the last 24 hours, we may still be preparing your dashboard. You will be sent an email notification when it is available.

Click [here](#) to access your Institutional Documentation Service (IDOC) dashboard.

Your CBFinAid ID is: D000BLB

- After submitting your application payment, you'll be directed to the CSS Dashboard.
- The Dashboard will display:
 - CBFinAid ID
 - Application status
 - Colleges & Programs
 - Deadline Date
 - Award Date
 - Next Steps (Uploading documents to IDOC)
- **CLICK** "here" to access Student IDOC dashboard to upload Financial Documents.



STEP 2: FAFSA

STEP 2: FAFSA

Log in to FAFSA at: <https://studentaid.gov/h/apply-for-aid/fafsa>

The screenshot shows the FAFSA website homepage. At the top, the logo for Federal Student Aid is on the left, and navigation links for UNDERSTAND AID, APPLY FOR AID, COMPLETE AID PROCESS, and MANAGE LOANS are on the right. The main content area has a dark background with an illustration of three students. On the left, the text reads 'Complete the FAFSA® Form' and 'Use the Free Application for Federal Student Aid (FAFSA®) form to apply for financial aid for college or graduate school.' On the right, there are two sections: 'New to the FAFSA® Process?' with a 'Start Here' button, and 'Returning User?' with a 'Log In' button. A red box highlights the 'Start Here' button, and a pink box with an arrow points to it with the text 'CLICK "Start Here."'.

Federal Student Aid
An OFFICE of the U.S. DEPARTMENT of EDUCATION

UNDERSTAND AID ▾ APPLY FOR AID ▾ COMPLETE AID PROCESS ▾ MANAGE LOANS ▾

Complete the FAFSA® Form

Use the *Free Application for Federal Student Aid* (FAFSA®) form to apply for financial aid for college or graduate school.

New to the FAFSA® Process?

Completing the FAFSA form is free. Fill it out now.

[Start Here](#)

Returning User?

[Correct info](#) | [Add a school](#)

[View your Student Aid Report \(SAR\)](#)

[Log In](#)

CLICK "Start Here."


FAFSA – Create an FSA ID


Federal Student Aid
An OFFICE of the U.S. DEPARTMENT of EDUCATION


UNDERSTAND AID ▾ APPLY FOR AID ▾ COMPLETE AID PROCESS ▾ MANAGE LOANS ▾ Log In | Create Account 🔍

Welcome to the FAFSA® Form

Tell us about yourself. [? Help](#) | [↪ Exit FAFSA Form](#)

I am a student and want to access the FAFSA form. 

I am a parent filling out a FAFSA form for a student. 

I am a preparer helping a student fill out his or her FAFSA form. 

[Log In to Continue](#)

[Create an FSA ID](#)

or

Use personal identifiers to access the FAFSA form.

After **SELECTING** “I am a student...,” **CLICK** on “Create an FSA ID.”

FAFSA – Start the form

Welcome to the FAFSA® Form

Tell us about yourself.

 Help  Exit FAFSA Form

I am a student and want to access the FAFSA form.



I am a parent filling out a FAFSA form for a student.



I am a preparer helping a student fill out his or her FAFSA form.



OMB No. 1845-0001 • Form Approved • App. Exp. 8/31/2022

- Return to the FAFSA form and login using your newly created FSA ID.
- Choose which form you'd like to complete:
 - 2023-24 FAFSA form (attending college between July 1, 2023, and June 30, 2024).
- Create a save key.
 - Unlike the FSA ID, you can share the save key. A save key is a temporary password that allows you and your parent(s) to “pass” the FAFSA form back and forth. It also allows you to save the FAFSA form and return to it later. The key is especially helpful if you and your parent are not in the same place.

****Remember, the FAFSA form is not a “one-and-done” event. You must complete a FAFSA form each school year.**



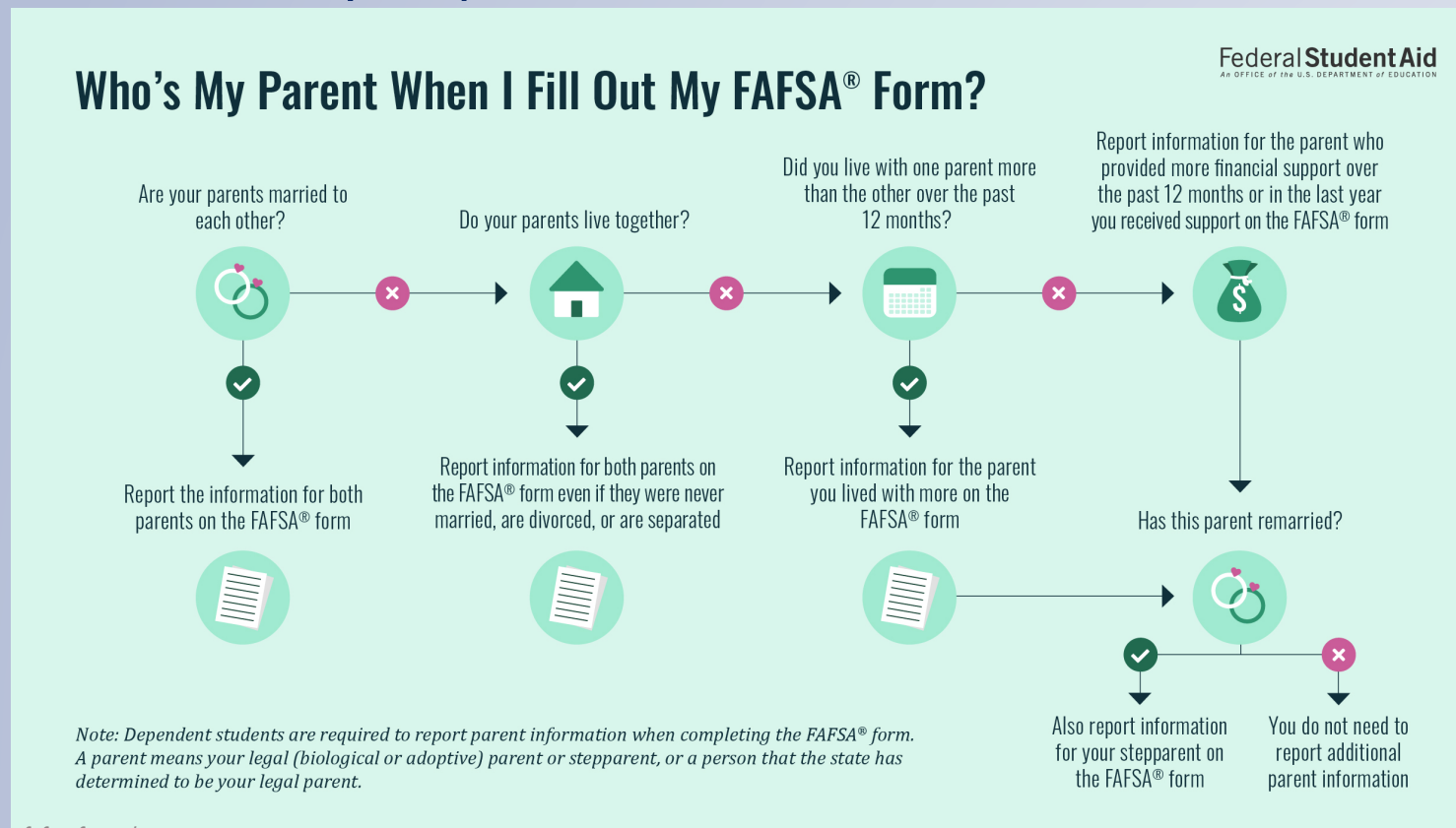
FAFSA – Complete the form

- Fill out the Student Demographics section.
 - Make sure you enter your personal information exactly as it appears on your Social Security card.
- List the schools that will receive your FAFSA information.
 - In the School Selection section, add every school you're considering, even if you haven't sent your application or received an acceptance letter. It doesn't hurt your application to add more schools.
- Answer the dependency status questions.
 - In the dependency status section, you'll need to respond to a series of specific questions that determine whether you need to provide parent information on the FAFSA form.
 - The U.S. Congress sets the dependency guidelines. They are different from the guidelines the IRS uses. Even if you live on your own, support yourself, and file taxes on your own, you may still be considered a dependent student for federal student aid purposes. If you are a dependent student, you'll need to report information about your parent(s). **If you are an independent student, you won't have to provide parent information, and you can skip the next step.**

FAFSA – Complete the form

- Fill out the Parent Demographics section.
 - Your parent(s) will need to provide basic demographic information. Remember, it doesn't matter if you don't live with your parent(s); you still must report information about them if you are a dependent student.

Start by figuring out who counts as your parent on the FAFSA form.



FAFSA – Complete the form

- Provide your financial information.
 - This step is incredibly simple if you use the IRS Data Retrieval Tool (DRT). The IRS DRT allows you to import your IRS tax information into the FAFSA form with just a few clicks. Also, using this tool may reduce the amount of paperwork you need to provide to your school.

SIMPLE STEPS TO TRANSFER TAX INFORMATION INTO YOUR FAFSA FORM
The IRS Data Retrieval Tool (IRS DRT) Electronically Transfers Your Federal Tax Return Information Into Your FAFSA Form

WHY

- EASY** Transfer info with the click of a button.
- FAST** Instantly retrieve your information.
- ACCURATE** Correctly fill in your information.

HOW

- 1 Log in to your current FAFSA form or start a new application at fafsa.gov.
- 2 In the finances section of the online form, you will see a "Link to IRS" button if you are eligible to use the IRS DRT.
- 3 Click the "Link to IRS" button and log in with your FSA ID to be transferred to the IRS to retrieve your info.
- 4 Once at the IRS site, enter your information exactly as it appears on your federal income tax return and click the "Submit" button.
- 5 Check the "Transfer My Tax Information into the FAFSA form" box, and click the "Transfer Now" button.*
- 6 You will know that your federal tax return information has been successfully transferred because the words "Transferred from the IRS" will display in place of the IRS information in your FAFSA form.

INCOME TAX INFO

SUBMIT YOUR FAFSA FORM
(Free Application for Federal Student Aid)

*For your protection, your tax information will not be displayed on either the IRS site or fafsa.gov.

The IRS DRT can be used by both students and parents.

Federal Student Aid
OFFICE OF THE U.S. DEPARTMENT OF EDUCATION

PROUD SPONSOR OF THE AMERICAN MIND™

To learn more about the IRS DRT, visit StudentAid.gov/irsdrt

Student Demographics ✓ School Selection ✓ Dependency Status ✓ Parent Demographics ✓ Parent Financials ✓ Student Financials 6 Sign & Submit 7

STUDENT INFORMATION
Student Tax Filing Status

Attention! You must provide financial information from your 2019 tax return on the following pages.

1 Because the FAFSA® form belongs to the student, "you" and "your" always (unless otherwise noted) refer to the student.

For 2020, have you completed your IRS income tax return or another tax return?

What income tax return did you file for 2020?

For 2020, what is your tax filing status according to your tax return?

RECOMMENDED
IRS Data Retrieval Tool

Applying is faster and easier if you transfer your tax return information into this FAFSA® form with the IRS Data Retrieval Tool (DRT):

⚠ For your protection, your tax return information will not display on the IRS website or on the FAFSA form.



FAFSA – Submit the form

- Sign and submit your FAFSA form.
 - You're not finished with the FAFSA form until you (and your parent, if you're a dependent student) sign the form. The quickest and easiest way to sign your FAFSA form is online with your FSA ID.
 - Make sure you and your parent don't mix up your FSA IDs. It is extremely important for each person to create his or her own FSA ID and not share it with anyone.
 - It is recommended to sign the FAFSA form with an FSA ID because it's the fastest way to get your FAFSA form processed. However, if you and/or your parent are unable to sign the FAFSA form electronically with an FSA ID, you can mail in a signature page. From the "Sign and Submit" page, select "Other options to sign and submit" and then choose "Print a Signature Page." Just keep in mind that your FAFSA form will take longer to process if you go this route.

Federal Student Aid

UNDERSTAND AID APPLY FOR AID COMPLETE AID PROCESS MANAGE LOANS

Congratulations, TestM!

Your FAFSA form was successfully submitted to Federal Student Aid.

06/02/2021 14:42:08
Confirmation Number:
Data Release Number (DRN) 4454

Here's what happens next:

- You will receive an email version of this page.
- In 3-5 business days, you will receive an email notifying you that your FAFSA form was processed.
- Your FAFSA information will be made available to your school(s), and they will use it to determine the aid you may be eligible to receive.
- Your school(s) will contact you if they need more information or when they are ready to discuss your financial aid award.
- If you have questions about your financial aid package, contact your school(s).

Do you have another child who needs to complete a FAFSA?

If so, you can transfer your information into a new FAFSA form for your other child to save time. You will have to provide a signature again, but that's all.

[Transfer FAFSA Information](#)

Student Demographics School Selection Dependency Status Parent Demographics Parent Financials Student Financials **7** Sign & Submit

SIGN & SUBMIT

Signature Status

1 A parent must sign the FAFSA® form. If you're a parent, select "Provide Parent Signature" to sign your child's FAFSA form.

Note: If you're the student and your parent isn't present, select "Save FAFSA Form" and then "Exit FAFSA." Your parent should log in to the FAFSA form using the student's identifiers and the save key to sign and submit your FAFSA form.

Student Signed With FSA ID

Signed With FSA ID

Last Name
Anderson

Date of Birth Social Security Number
08/09/2002 ---1483

Parent Signature Needed

UNASSIGNED

[Provide Parent Signature](#)

[Previous](#)



FAFSA SAR – View SAR

If you (the student) have an FSA ID (account username and password), you can view your SAR by

1. selecting “Log In” on the FAFSA home page
2. entering your FSA ID; and
3. selecting the student role on the “Roles” page; and
4. selecting “View SAR” on the “My FAFSA” page.

Typically, you’ll be able to access your SAR within two weeks of filing your FAFSA form.

Reminder: Your SAR is not a financial aid offer. Unlike the SAR which provides high-level estimates of your eligibility for federal student aid, a financial aid offer tells you exactly what financial aid you’re eligible to receive at a particular college or career school. Most schools will wait to send you an aid offer only after they accept you for admission.

The screenshot shows the 'My FAFSA' interface. At the top right, there are links for 'Help' and 'Exit FAFSA Form'. Below the header, it says 'STUDENT INFORMATION' and 'Welcome to [redacted] application!'. There are two tabs for the academic year: '2022-23' and '2021-22', with '2021-22' selected. The main content area is titled 'Current Application Status:' and features a green badge that says 'Processed Successfully'. Below this, it says 'Congratulations, your FAFSA form was successfully processed.' and 'What Happens Next' with a list of bullet points: 'Your FAFSA information was made available to the school(s) you listed on your FAFSA form.', 'Your school(s) will use your FAFSA information to determine the aid you may be eligible to receive.', 'Your school(s) will contact you if they need more information or to discuss your financial aid award.', and 'If you have questions about your financial aid package contact your school(s)'. At the bottom of this section, it says 'Original Application: Submitted on 11/17/2020; Processed on...'. A pink callout box with the text 'CLICK “View SAR.”' has a red arrow pointing to a 'View SAR' button in a red-bordered box. Below this, there is a section 'You may take the following additional actions:' with a card for 'View Student Aid Report (SAR)' which includes a document icon with a dollar sign and the text 'Review your EFC, FAFSA answers, and financial aid history.' The 'View SAR' button is also highlighted with a red box.

FAFSA SAR – Print SAR pdf

- Click on the “Print SAR” option and choose to either print a hardcopy, print to PDF, or save as PDF.
- Using either of these three options will ensure the entire SAR is captured and no information is omitted before uploading to NetPartner.

2021–22 Student Aid Report

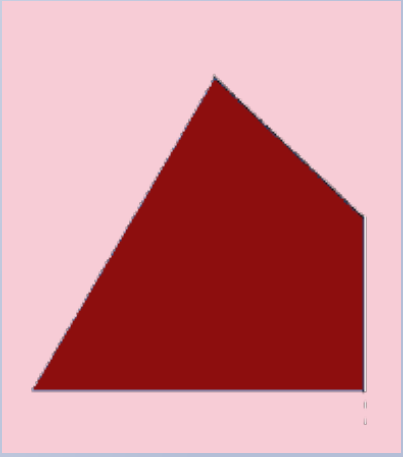
Processing Results → TRANSACTION 01
Processing Results

Application Receipt Date: 11/17/2020 Processed Date: 11/18/2020 Data Release Number (DRN) [redacted]

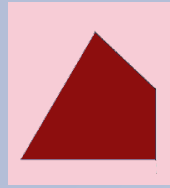
Learn about federal tax benefits for education, including the American Opportunity tax credit.

Expected Family Contribution: [redacted]

Based on the information we have on record for you, your Expected Family Contribution



STEP 2A: IDOC



STEP 2A: IDOC

Log into IDOC at: <https://idoc.collegeboard.org>

Institutional Documentation Service (IDOC)

Through the Institutional Documentation Service (IDOC), the College Board collects families' federal tax returns and other documents on behalf of participating colleges and programs. The College Board notifies students selected by participating institutions when to submit the required documents.

Click on the "IDOC" button below to:

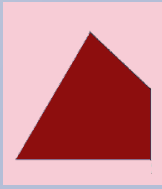
- Login to IDOC
- Identify family members submitting documents
- View your Document Management Dashboard, including deadlines and a list of required documents
- Complete an IDOC document, including:
 - A Verification Statement
 - An Institution Specific document
- Check the status of your submitted IDOC documents
- Get information from the IDOC Help Desk

IDOC is only available to students that participating colleges and programs select and the College Board notifies for participation. Do not enter the site unless the College Board notified you that at least one of your colleges or programs participates in the IDOC Service.

This [IDOC tutorial](#) will give you useful tips and help you complete the IDOC process.

Log into IDOC

CLICK "Log into IDOC."



IDOC – DASHBOARD SIGN-IN

Welcome to IDOC!

IDOC Sign-in

Please select the academic year for which you are applying for financial aid and enter **two** of the following:

Academic Year you will attend:

2022-23

CBFinAid ID / IDOC ID:

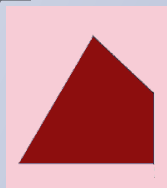
Social Security Number or
Social Insurance Number:

(No Dashes)

Date of Birth:

I have read and agree to the [Site Terms and Conditions](#)

Sign-In



IDOC - UPLOADING REQUIRED DOCUMENTS

What do I need to do?

- Collect the required documents listed below
- Verify they aren't encrypted or password protected
- Complete the required forms
- Submit your documents below or [through the mail](#)

Learn or do more:

- [Get Forms](#)
- [FAQs](#)
- [International Applicant FAQs](#)
- [Security and Confidentiality](#)
- [IDOC Tutorial](#)
- [Update your family information](#)
- [View Sample Forms](#)

Institution Code	Institution Requesting Documents	Deadline (ET)
0274	Kamehameha Schools	Click here for additional deadline information.

Required Documents

A document requirement is not satisfied until the document is processed and verified as readable and complete. **It may take 3-5 business days to process your documents.**

Documents - Required by Institution(s)	Owner	Institution Requesting
2021 Tax Return Click here if you did not, and do not expect to, submit a	Student	0274
2021 W-2 Click here if you did not, and do not expect to, receive a W-2 for this year	Student	0274

[Upload Document\(s\)](#)

• **CLICK** "Upload Document(s)" to begin the upload process.

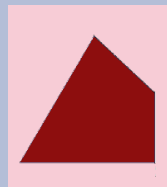
Processed Documents

Documents - Processed	Owner	Step 2: Processed	Step 3: Data Available	Status
-----------------------	-------	-------------------	------------------------	--------

Uploaded Documents

Below are file(s) you have uploaded. **Please do not upload your file(s) more than once.**

File Name	Step 1: Uploaded
-----------	------------------



IDOC - UPLOADING

Back **Cancel**

Step 1 Confirm Family Information
Step 2 Review Guidelines
Step 3 Select Your Files
Step 4 Review Your Files

Upload Files

Select Your Files

There are two ways you can select your files for uploading: "Drag and Drop" your file(s) or click the "Choose Files" button to "browse" to select your file(s).

Drag files here to upload*
or

Drag and drop functionality is supported by the following browsers:
Firefox 4+, Chrome 28+, IE 10+ and Mac Safari 5+

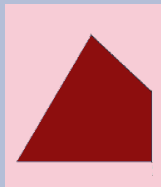
File

Confirm Selected File(s) and Upload

- If the file list is correct and complete, click "Upload Files".
- If the file list is incorrect, remove a selected file by clicking "Remove" next to the file name or remove all files by clicking "Remove All Files."
- If you wish to terminate the upload process without uploading, click "Cancel" to remove all files and close the upload screen.

2017 Tax Return.pdf	137.28 KB	<input type="button" value="Remove"/>
---------------------	-----------	---------------------------------------

- 1. CLICK** "Choose File(s)", for documents that will be uploaded.
- 2. CLICK** "Upload Files".



IDOC – UPLOADING

Back Cancel



Submit

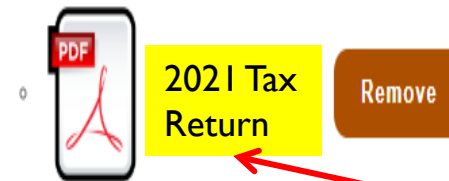
Review Your Uploaded Files

Please review your uploaded files to verify they are complete, readable, and contain only what you want to provide to IDOC. We cannot delete a file once it's been submitted.

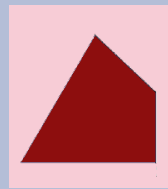
1. Click the file name or icon to view the file.
2. If you need to remove a file from the upload, click the "Remove" button associated with the specific file.
3. If you have more files to upload, click the "Submit and add more files" button to return to the selection screen.
4. If you are satisfied with your files, click the "Submit" button. Your files are not sent for processing until you click the "Submit" or "Submit and add more files" button.

Submit and add more files

Successful Uploads



1. If you need to add more files, **CLICK** "Submit and add more files".
2. Be sure you can **VIEW** all your **"Successful Uploads"**.
3. After uploading all required documents, **CLICK** "Submit".



IDOC – UPLOADING

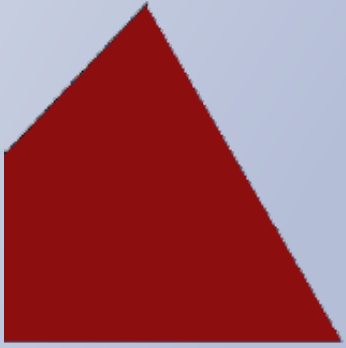
[Return to Dashboard](#)

CLICK “Return to Dashboard” to check on the status of your uploads.

Next Steps

Your file(s) have been successfully uploaded and sent for processing. Processing usually takes 3-5 business days. Next:

1. Click "Update your family information" on your Document Management dashboard to verify that you have entered the names and SSNs/SINs for each person for whom you submitted documents. **If you do not provide complete and accurate family information, your documents cannot be accurately processed.**
2. Review your dashboard.
3. Collect any remaining documents and submit them as soon as possible – Remember, if a tax return or transcript is required by your school, your documents will not be reported to your school until a tax return or equivalent (~~Non-tax Filer's Statement~~, tax transcript) is processed.
4. Complete any remaining online forms.



STEP 3: KS NPSP*

*Net Partner Student Portal

Step 3: KS Net Partner Student Portal (NPSP)

After submitting the CSS PROFILE Online Application your login information will be sent to you via email.

Login to: <https://webapp.ksbe.edu/NetPartnerStudent/PgHome.aspx>

KS College Scholarships

Aloha! Welcome to KS Net Partner

Kamehameha Schools (KS) Net Partner is used for KS College Scholarships including Na Ho'okama a Pauahi and Ho'okawowo.

New to KS Net Partner?

KS Outreach Support Services will send you an email after we receive your CSS Profile application.

[Learn More](#)

Are you a Renewal student? We have a simplified application process!

Eligible Renewal students can login to KS Net Partner to submit the Renewal Questionnaire. Eligible Renewal students will receive an email from KS to confirm eligibility for this application process. No CSS Profile is required for the 2021-2022 school year!

Login using the same Student ID and Password used in the 2020-2021 academic year.

Need kookua? Contact us for help.

Please contact a KS Resource Center by email at ksrc@ksbe.edu.

LOG IN

Student ID

Please enter your Student ID.

Password

Please enter your Password.

[Forgot Your Student ID?](#)
[Forgot Your Password?](#)
[New Users: Activate Your Account](#)

System Information

2021-2022 Application Info

We will begin processing applications in October. For detailed information on the application process, click the link below.

[Learn More](#)

1. **ENTER** "Web ID" and "Password". This is NOT the high school student ID.
2. **CLICK** "Submit".



KS NPSP

Menu ☰

Home

Forms

Scholarship Decision

Documents & Messages

Welcome Kealoha

Here you can access important features for Kamehameha School's college need based scholarships.

We ha
Schola

Forms

academic year. Go to the

Your Forms

Application	Application Description
KS Certification Statement	REQUIRED - Submit this form to complete your application.
KS Affirmation Statement	REQUIRED - Submit this form to complete your application.
Essay Question	REQUIRED - Submit this form to complete your application.
Internship Interest	OPTIONAL - Interested in internship opportunities? Submit this form!

“Forms” - CLICK on each link and follow the prompts.



KS NPSP- CHECK DOCUMENT RECEIPT

Menu ☰

Documents & Messages

Forms

Scholarship Decision

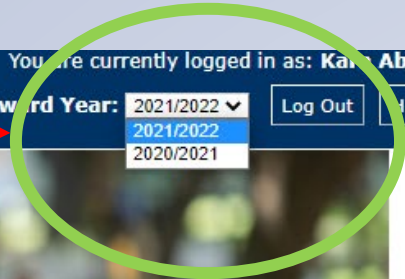
Disbursements

Current Award Year: 2021/2022

Log Out Help

College Scholarships

Toggle between years



Required Documents

Your Required Documents

Document	Status
2019 Parent Federal Tax Form (Copy)	Not Received
2019 Parent W2 (Copy)	Not Received
Certification Statement (Net Partner)	Not Received
Affirmation Statement (Net Partner)	Not Received
CSS PROFILE	Received
Short Answer	Waived

From the Menu at the top:

“Documents & Messages”

- Submitted documents will be “grayed” out.
- Outstanding documents will be bolded.

“Scholarship Decision”

-Will be available once award notifications go out. Usually last week in April.



KS NPSP– CERTIFICATION STATEMENT

Please read the KS Certification Statement below.

KS Certification Statement

I hereby certify that the statements in the College Board CSS/Financial Aid PROFILE application are true to the best of my knowledge and agree to furnish proof and other documentation as requested. I acknowledge that failure to disclose any requested information, or providing inaccurate, incomplete and/or false or misleading information, may result in disqualification or disenrollment.

By accepting this agreement, I certify the following:

1. I am 18 years of age or older, or a parent or guardian, and am competent to enter into this Agreement.
2. I further agree that any lawsuit or claim against KS arising from or related to this application must be brought exclusively in the U.S. District Court for the District of Hawaii or in the state courts of the State of Hawaii. I hereby waive any jurisdictional, venue, or inconvenient forum objections to such courts. I further agree that any federal claims arising from or related to this application shall be governed exclusively by the federal law applied by the U.S. District Court for the District of Hawaii, and any state law claims shall be governed exclusively by the laws of the State of Hawaii, without reference to its conflict of law rules.

All fields marked with an asterisk are required.

CERTIFICATION STATEMENT

1. Do you Agree or Disagree with the KS Certification Statement?*

Choose... ▼

**REQUIRED TO COMPLETE
ON STUDENT PORTAL**





KS NPSP– AFFIRMATION STATEMENT

Palapala Ho`oia i ka Lahui Hawai`i Affirmation to Hawai`i

We preface this affirmation with Mary Kawena Puku`i's `olelo no`eau:

I ulu no ka lala i ke kumu
The branches grow because of the trunk.
Without our ancestors we would not be here.

Giving honor to our founder, Ke Ali`i Pauahi and her undying aloha for her people; we would not be here if not for her foresight in providing these opportunities that span th generations.

I affirm the importance of the Hawaiian culture and I pledge to elevate Hawai`i and the Lahui through my education.

I affirm that Hawaiian values will guide my present and future contributions as a community member and leader, locally and globally.

I affirm my commitment to honor my past, my ancestors and all that they have given to preserve resources for future generations.

I affirm my intent to practice Hawaiian values and to share this knowledge through word and deed.

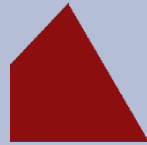
All fields marked with an asterisk are required.

AFFIRMATION STATEMENT

1. Do you Agree or Disagree with the KS Affirmation Statement?*

Choose... ▼

REQUIRED TO COMPLETE
ON STUDENT PORTAL



KS NPSP– SHORT ANSWER

Please read the statement below. Provide your response to the statement in 750 characters or less. Due to automated system timeout, you may want to take a moment and compose your response on paper or in a Word document, then complete the form below and click submit. Once you submit this form, you will not be able to revise your response.

All fields marked with an asterisk are required.

SHORT ANSWER

One of the main concepts of Keali'i Bernice Pauahi Bishop's vision was to develop industrious men and women of Hawaii by providing them with quality educational opportunities.

In turn, these men and women would help establish and maintain a thriving community with a commitment to uplifting those around them.

With that in mind, tell us how you have and will contribute to your family, community, and/or the lahui.

Please describe specific details of the contributions you have made and intend to make in the future (e.g. length of time committed to helping others, tasks performed, etc.).

1. Enter your response below *

Submit

REQUIRED TO COMPLETE ON KS NPSP

1. **READ** the question.
2. **COMPOSE** your response in a Word document, then cut and paste into the box.
REMINDER: Can not exceed 750 characters. Emails will NOT be accepted.



KS NPSP– INTERNSHIP INTEREST

Internship Interest

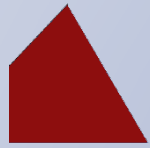
Aloha e Joe,

The Kapili 'Oihana Internship Program (KOIP) offers college students internship opportunities during the school year and in the summer. If you are interested in an internship opportunity, please answer 'Yes' to the question below and click submit. For more information on KOIP, visit: <https://apps.ksbe.edu/careerpathways/>.

All fields marked with an asterisk are required.

1. Would you like KS to contact you regarding the Kapili 'Oihana Internship Program?

GREAT TO HELP GET A JUMP ON YOUR CAREER POSSIBILITIES



KS NPSP -

SUPPLEMENTAL DOCUMENTS

Submit the following documents, if applicable:

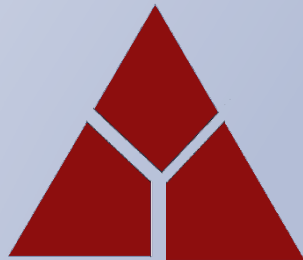
- TANF/AFDC benefit statement, Ward of Court/State, and Adoption Decree
- Means of Support (form fillable available on your KS NPSP)

Submit to KS Resource Center (KSRC)

- By e-mail at: ksrc@ksbe.edu
- By mail: 567 South King Street, Suite 102
Honolulu, HI 96813

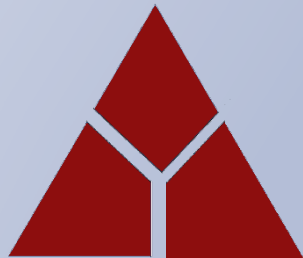
Submit via KS NPSP (Optional)

- ARI Authorization to Release Information form – Applicants 18 years of age and older must give consent to release information regarding their application to others, including parents/guardian.



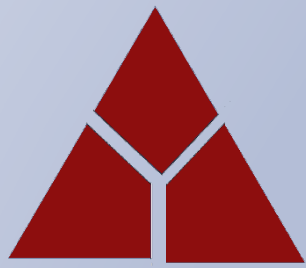
COMMUNITY APPLICATION CHECKLIST

HOW TO APPLY	
Step 1: All Applicants - Complete the Online Application. Deadline is January 6, 2023.	
<input type="checkbox"/>	New Applicants: Complete and submit your 2023-2024 CSS Profile . <ul style="list-style-type: none">• KS Code Number is 0274• Fee is \$25 (See Fee Waivers section to see if you qualify)
<input type="checkbox"/>	Renewal Applicants: Complete and submit your simplified application from the KS Net Partner Student Portal . <ul style="list-style-type: none">• Notification was sent out via email on October 3, 2022
Step 2: New Applicants only - Submit all of these forms to KS Net Partner. Deadline is January 20, 2023.	
After receipt of your CSS Profile, FASS will send you an e-mail with your Student Web ID information. Login to your KS Net Partner Student Portal and electronically submit forms.	
<input type="checkbox"/>	KS Certification
<input type="checkbox"/>	Affirmation Statement
<input type="checkbox"/>	Short Answer Response
Step 3: All Applicants – Complete and submit your 2023-2024 FAFSA then upload your processed Student Aid Report (SAR)* into your KS Net Partner Student Portal . Deadline is January 20, 2023.	
*Review your processed SAR to determine if additional financial documents are required. If you were selected for a review process called verification, you will be required to submit financial documents to IDOC or KS Net Partner Student Portal.	
All Applicants: Submit to KS Net Partner Student Portal	
<input type="checkbox"/>	Student Aid Report (all pages)
ONLY if selected for verification: Submit to IDOC	
<input type="checkbox"/>	Filed 2021 Federal Income Tax Return
<input type="checkbox"/>	All 2021 W-2 Forms (employer-issued) and/or Form 1099s
<input type="checkbox"/>	All Schedules filed with 2021 Federal Income Tax Return
ONLY if selected for verification: Upload to KS Net Partner Student Portal	
<input type="checkbox"/>	Means of Support Form (ONLY if you were not required to file a 2021 Federal Income Tax Return)
<input type="checkbox"/>	Household Form (ONLY if you did not complete a CSS Profile)



CAMPUS APPLICATION CHECKLIST

HOW TO APPLY	
Step 1: All Applicants - Complete the Online Application. Deadline is January 6, 2023.	
<input type="checkbox"/>	<p>All Applicants: Complete and submit your 2023-2024 KS College Scholarship application from the KS Net Partner Student Portal.</p> <ul style="list-style-type: none"> Notification was sent out via email on October 3, 2022
Step 2: All Applicants - Submit these forms to KS Net Partner. Deadline is January 20, 2023.	
<input type="checkbox"/>	KS Certification
<input type="checkbox"/>	Short Answer Response
Step 3: All Applicants – Complete and submit your 2023-2024 FAFSA then upload your processed Student Aid Report (SAR)* into your KS Net Partner Student Portal . Deadline is January 20, 2023.	
<p><i>*Review your processed SAR to determine if additional financial documents are required. If you were selected for a review process called verification, you will be required to submit financial documents to IDOC or KS Net Partner Student Portal.</i></p>	
All Applicants: Submit to KS Net Partner Student Portal	
<input type="checkbox"/>	Student Aid Report (all pages)
ONLY if selected for verification: Submit to IDOC	
<input type="checkbox"/>	Filed 2021 Federal Income Tax Return
<input type="checkbox"/>	All 2021 W-2 Forms (employer-issued) and/or Form1099s
<input type="checkbox"/>	All Schedules filed with 2021 Federal Income Tax Return
ONLY if selected for verification: Upload to KS Net Partner Student Portal	
<input type="checkbox"/>	Means of Support Form (ONLY if you were not required to file a 2021 Federal Income Tax Return)
<input type="checkbox"/>	Household Form



NEED HELP?

KŌKUA IS AVAILABLE BY PHONE, E-MAIL, AND IN-PERSON!

For program and application questions, please visit or contact the Kamehameha Schools Resource Center (KSRC) or a Resource Center location near you.

Schedule An Appointment at: bookings.ksbe.edu/ksrc

KSRC

By phone:

(808) 534-8080 or (808) 541-5300
Mon – Fri – 7:30 am – 4:30 pm

By e-mail:

ksrc@ksbe.edu

Visit us at:

Kawaiaha'ō Plaza, Hale Mauka
567 South King St., Suite 102
Honolulu, HI 96813

Hours of Operation:

Mon. – Fri.: 8:00 am – 3:30 pm
**closed on KS-observed holidays*

KS Resource Centers Locations

Please contact for hours of operation, mahalo.

O'ahu

Community Learning Center at Mā'ili (CLCM)
87- 790 Kulauku St, Wai'anae, HI 96792
(808) 668-1517

Windward Mall - 2nd Floor by Macy's
(808) 235-2329

Kaua'i

3201 Akahi St, Līhu'e, HI 96766
(808) 245-8070

Moloka'i

612 Maunaloa Hwy Bldg. A, Kalama'ula, HI 96748
(808) 553-3673

Maui

175 N. Market St., Wailuku, HI 96793
(808) 242-1891

East Hawai'i

16-545 Old Volcano Rd, Kea'au, HI 96749
(808) 982-0851

West Hawai'i

Keauhou Shopping Center, Phase II
78-6831 Ali'i Dr. Ste. 429, Kailua-Kona, HI 96740
(808) 322-5402