



KAMEHAMEHA SCHOOLS MAUI

May 1, 2018

Aloha Parents/Guardians:

Bus transportation service will be available between campus and the following locations for the 2018-2019 school year: War Memorial Stadium, Kahului Shopping Center (pm only), Kīhei Community Center, Lāhainā Aquatic Center, and Waiohuli Hawaiian Homestead in Kula. Please note that the Kula bus route will require a minimum number of participants before this route will be implemented. A final decision will be made prior to the start of school, and families that have applied will be notified by July 25th. A new bus application must be submitted for bus service each school year. Bus applications will be processed on a first-come, first-served basis.

Bus transportation fees for the 2018-2019 SY:

	<u>On time</u>	<u>Late</u>
Roundtrip	\$1,440	\$1,540
One-way	\$720	\$770

Bus application deadline: June 8, 2018

Applications and requests for changes received after the June 8th deadline will be processed on a space-available basis and are not guaranteed a seat on the bus.

- Please complete the enclosed bus application to sign up for bus transportation before and immediately after school only. Bus transportation for after school and athletic programs will be handled separately.
- Mail or fax bus applications to: Kamehameha Schools Maui Transportation Office
260 Aapueo Parkway
Pukalani, HI 96768 Fax: (808)573-7027
- There will be no partial or full refunds for bus transportation fees once the school year begins, except for extenuating circumstances such as student withdrawal or release.
- Do NOT submit payment with the enclosed bus application. Bus fees will be charged to the student's FACTS account according to the payment plan selected on the student's Tuition Agreement. First payments for bus transportation will be due in August.
- A bus confirmation letter will be mailed to applicants in mid-July and will include the student's bus assignment, schedule, and other pertinent information.
- Bus Sites will be located at Lāhainā Aquatic Center, Kīhei Community Center, Kahului Shopping Center (pm only), War Memorial Stadium parking lot, and Waiohuli Hawaiian Homestead in Kula. Please note that the Kula bus route will require a minimum number of participants before this route will be implemented.
- The Kahului Shopping Center bus site will be available in the afternoon only. Kahului Shopping Center is the only bus site available for the K-12 after school programs 5:00 pm bus and the high school athletics 6:30 pm bus. Additional information regarding the after school and athletics programs, including bus transportation, will be available from the respective campuses at a later date.

If you have questions, please feel free to contact the Transportation office at 572-3245.

Kamehameha Schools Maui · Operations Division · 260 'A'apueo Parkway, Pukalani, Hawai'i 96768 Telephone (808) 572-3245 Fax (808) 573-7027

Founded and Endowed by the Legacy of Princess Bernice Pauahi Bishop

KAMEHAMEHA SCHOOLS MAUI
Bus Transportation Guidelines
2018 – 2019

Students participating in the student transportation program must comply with the following conditions:

- ◆ Bus transportation is a privilege and all riders are expected to follow school rules, exhibit good manners and show respect for others. Parents/guardians are responsible for reviewing the student Code of Conduct and sharing this information with their student(s). Failure to comply may result in suspension from bus use, or loss of transportation privileges altogether.
- ◆ Participation is limited to a single site. Departure and return for participants will be from the same site only, with the exception of the War Memorial Stadium (am)/Kahului Shopping Center (pm) site. Deviations will be subject to prior approval and will be allowed for certain situations only.
- ◆ Supervision is not provided at the bus sites. Parents/guardians are responsible for their student at the bus sites.
- ◆ Buses will depart the bus sites on schedule. Families will be responsible to transport their student to/from school if they arrive to the bus late. Do not attempt to stop the bus once it starts to depart. Please pick-up and drop off your student in a timely manner. Repeat offenders will be subject to disciplinary action.
- ◆ **Parking and set-up procedures must be followed at the bus sites at all times.** Refer to the bus site map that will be mailed with your bus confirmation, prior to the start of school, for more information. Please notify others that may be picking up/dropping off your student at the bus site of the procedures.
- ◆ Contact the transportation office directly to discontinue bus transportation. **The bus fee is non-refundable once bus service is used.** Two business days are required for bus changes if accommodations can be made.
- ◆ Participation is available for one-way transportation (morning or afternoon). The cost will be one half the rates stated.
- ◆ A Release, Waiver and Indemnification Agreement for A&B Properties will be required for all bus riders to ensure that all students are cleared to use the Kahului Shopping Center bus site, including the 5:00 pm or 6:30 pm buses, or in the event that the buses need to be routed to the Kahului Shopping Center in an emergency.
- ◆ Emergency use of bus transportation will be available. Emergency bus passes are available from the school main offices. The cost is \$5.00 per way, per day for students who are not already participating in the bus transportation program. Charges for emergency bus passes will be billed directly to the student's account and families will be billed through the FACTS tuition management system. Please note that students can use this service only if space is available. This is for emergency use only and the issuance of a pass will be at the discretion of the school. Emergency bus passes can be obtained from the main office at each campus.
- ◆ Kamehameha Schools contracts the bus transportation service with an outside vendor. Families will be financially responsible for damage to the bus or bus sites. Students are expected to treat drivers and equipment with respect. This is required for participation.
- ◆ **NOTICE OF USE OF VIDEO AND AUDIO RECORDING DEVICES IN BUSES:** For the safety of the passengers and drivers, buses utilized by Kamehameha Schools may be equipped with video cameras that also record oral communications in the interior of the buses.